

Bilateral Exchange Partner Fact Sheet (2020-2021) Template	NAME OF INSTITUTION
	ADDRESS
	E-MAIL
	PHONE

Complete Name of Institution	
University Web Address	
International Center Web Address	

Emergency Contact

During Office Hours	
After Office Hours (available 24 hours/day)	
During Program Orientation	

Director, Office of International Education	
Central Office	

Partner University Staff

Primary Contact	
Secondary Contact	
Secondary Contact	

About the University

About the University	
Climate and Environs	

Public Transportation	
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Admissions

Application Deadlines	
Application Web Link	
GPA Requirement	
Language Requirement(s)	
Application Requirements	
Medical Information	

Estimated Tuition and Fees

Academics

Academic Fields Restricted to Visiting International Students	
Course Registration Procedures	
Average Course Load	
Transcripts – Documentation of courses	
Web link to Classes Listings	
Web link to Grading System	
Credits in ECTS (or local credit scale)	

Academic Calendar

Orientation		
Beginning of Classes		

End of Classes		
Exam Period		

Housing

Type of Student Housing Available	
Accommodation Cost Estimate	
Accommodation Application Deadline	
Quick Facts	

Important Websites

Student Support services: (*Medical / Counseling & Mental Health / Disability / Academic)	
Accommodation	
Library	
Sports Facilities	
Transportation	