

## URI Visiting Exchange Student Registration Worksheet

Use this worksheet if you are unable to register yourself for a particular course(s). Please make sure to fill in each column with the appropriate information. Submit this completed form to [ois@etal.uri.edu](mailto:ois@etal.uri.edu).

Please note: at times, the Office of International Education may be unable to register you for a course(s). If this is the case, please refer to the Exchange Student Handbook section "REGISTRATION PROBLEMS AND SOLUTIONS".

Use the example below to find the information you need to fill out the registration worksheet.

The screenshot shows the 'Quick Enrollment' page on the University of Rhode Island website. The page displays 'Class Search Results' for the University of Rhode Island in Fall 2010. The search criteria are 'Course Subject: Engineering' and 'Show Open Classes Only: Yes'. The results show two sections of the course 'EGE 105 - Foundations of Engineering I'. The first section is '0001-LEC(2082)' with a status of 'Open' (indicated by a green dot) and a 'select class' button. The second section is '0002-LEC(2084)' with a status of 'Closed' (indicated by a blue square) and a 'select class' button. The table below shows the details for each section.

Section	Status	select class
0001-LEC(2082)	Open	select class
0002-LEC(2084)	Closed	select class

  

Days & Times	Room	Instructor	Meeting Dates
T 8:00AM - 9:15AM	Kirk Applied Engr Lab 212	Staff	9/8/2010 - 12/9/2010
T 9:30AM - 10:45AM	Kirk Applied Engr Lab 212	Staff	9/8/2010 - 12/9/2010

Annotations on the left side of the screenshot point to specific elements:

- Course Title:** Points to 'EGE 105 - Foundations of Engineering I'.
- Course Code & Number:** Points to '0001-LEC(2082)'.
- Class Number:** Points to '0002-LEC(2084)'.
- Status:** Points to the 'Open' and 'Closed' status indicators.

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Name (First, Last): \_\_\_\_\_

Date: \_\_\_\_\_

Email Address: \_\_\_\_\_

URI Student ID Number: \_\_\_\_\_

	Course Title	Course Code & Number	Class Number	Days & Time Class Meets	# of Credits	Reason e-Campus will not allow you to register yourself
<b>First Choice Course Selections</b>						
1.						
2.						
3.						
4.						
5.						
<b>Alternate Course Selections</b>						
1.						
2.						
3.						
4.						
5.						