



Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law requires that before finalizing your financial aid application, you must confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, you must complete this form and forward it to the University of RI, Enrollment Services Office so that we can compare your FAFSA with the information on this worksheet, along with other required documents requested by our office. Please complete this form carefully. Missing or incomplete information will delay URI from finalizing your financial aid application. If there are differences, your FAFSA information will be corrected by URI. **You and at least one parent must complete and sign this worksheet, attach any required documents, and submit all information to the address provided on the right.**

Send Completed Form To:

University of Rhode Island
Enrollment Services Green Hall
6 Rhody Ram Way
Kingston, RI 02881 USA

Phone: (401) 874-9500

Fax: (401) 874-2002

Email: esmail@etal.uri.edu

Website: web.uri.edu/enrollment

A. Dependent Student's Information

Student's Last Name Student's First Name Student's M.I.

URI ID #

Student's Street Address (include apt. no.)

Student's Social Security Number

City State Zip Code

Student's Email Address

Student's Home Phone Number (include area code)

Student's Alternate or Cell Phone Number

B. Dependent Student's Family Information

List below the people in your parent(s)' household. Please include:

- Yourself (even if you don't live with your parents) and your parent(s)/stepparent. (Be sure to include stepparents in your household.)
- Your parent(s)/stepparent's other children if your parent(s)/stepparent provided more than one half of their support AND will continue to provide more than half of their support from July 1, 2022 and June 30, 2023. Include other children if your parent(s)/stepparents would be required to provide parental information if they were completing a FAFSA for 2022-2023. Be sure to include children who meet either of these standards, even if they do not live in your household with your parent(s)/stepparents.
- Other people in your household if they now live with your parent(s)/stepparents and your parent(s)/stepparents provide more than half of their support and will continue to provide more than half of their support between July 1, 2022 and June 30, 2023.

Include the name of the college for any household member, excluding your parent(s), who will be enrolled, indicating how many credits they plan to be enrolled in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2022 and June 30, 2023 *If more space is needed, attach a separate page with the student's name and URI ID at the top.*

Full Name	Age	D.O.B.	Relationship	College	# of credits enrolled
			Self	University of Rhode Island	

Above please list all siblings that live in your household along with each parent that lives in your household.



Student's Name: _____ URI ID#: _____

C. Dependent Student's Income Information

Instructions: Complete this section if the student, filed or will file a 2020 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student has not already used the tool, go to FAFSA.gov, log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the student is eligible to use the IRS Data Retrieval Tool to transfer 2020 IRS income tax information into the student's FAFSA. It takes 2-3 weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and 8-11 weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.

Did you file a 2020 Income Tax Return?	YES (Complete section 1 below)
	NO (Complete section 2 below)

1 TAX RETURN FILERS - Complete this section if you have or will file a 2020 income tax return.

Check the box that applies:

The student has used or plans to use the IRS Data Retrieval Tool in FAFSA on the Web to retrieve and transfer 2020 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. The *University of Rhode Island* will use the IRS information that was transferred in the verification process. **No Tax Transcript is necessary.**

The student is unable or chooses not to use the IRS Data Retrieval Tool in FAFSA on the Web, and the student will submit to the school a **2020 IRS tax return transcript OR a signed copy of your 2020 federal income tax return that was submitted to the IRS. A 2020 IRS Tax Return Transcript** may be obtained through:

- **Online Request** - Go to www.irs.gov, under the Tools heading on the IRS homepage, click "Get a Tax Transcript by Mail or Online." Click "Get Transcript by MAIL or Online." Make sure to request the "IRS Tax Return Transcript" and NOT the "IRS Tax Account Transcript."
- **Telephone Request** - 1-800-908-9946
- **Paper Request Form** - IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2020 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2-3 weeks after the 2020 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2020 paper IRS income tax returns, the 2020 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 weeks after the 2020 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

2. TAX RETURN NONFILERS - Complete this section if the student **will not file and is not required to file** a 2020 income tax return with the IRS.

Check the box that applies:

The student was not employed and had no income earned from work in 2020.

The student was employed in 2020 and has listed below the names of all the student's employers, the amount earned from each employer in 2020 and whether an IRS W-2 form is attached. Attach copies of all 2020 IRS W-2 forms issued to the student by employers. *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and URI ID at the top.*

Employer's Name	2020 Amount Earned	IRS W-2 Attached?		
		Yes	W-2 Not Issued	W-2 Not Available





Student's Name: _____ URI ID#: _____

D. Parent's Income Information - Note: If two parents were reported in Section B of this worksheet, the instructions and certifications below refer and apply to both parents.

Instructions: Complete this section if the student's parent(s) filed or will file a 2020 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If the student's parent(s) has not already used the tool, the parent and the student should go to [FAFSA.gov](https://fafsa.gov), log in to the student's FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if the parent(s) is eligible to use the IRS Data Retrieval Tool to transfer 2020 IRS income tax information into the student's FAFSA. It takes 2-3 weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and 8-11 weeks for paper IRS tax return filers. If you need more information about whether or how to use the IRS Data Retrieval Tool see the student's financial aid administrator.

Did you file a 2020 Income Tax Return?	YES	(Complete section 1 below)
	NO	(Complete section 2 below)

1. TAX RETURN FILERS - Complete this section if you have or will file a 2020 income tax return.

Check the box that applies:

The student's parent has used or plans to use the IRS Data Retrieval Tool in FAFSA on the Web to transfer 2020 IRS income information into the student's FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The University of Rhode Island will use the IRS information transferred into the student's FAFSA to complete the verification process. No tax transcript is necessary.*

The parent is unable or chooses not to use the IRS Data Retrieval Tool, and the parent will submit to the student's school a copy of the parent's **2020 IRS tax return transcript(s) OR a signed copy of the parent(s) 2020 federal income tax return that was submitted to the IRS.** A **2020 IRS Tax Return Transcript** may be obtained through:

- **Online Request** - Go to www.irs.gov, under the Tools heading on the IRS homepage, click "Get a Tax Transcript by Mail or Online." Click "Get Transcript by MAIL or Online." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- **Telephone Request** - 1-800-908-9946
- **Paper Request Form** - IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2020 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2-3 weeks after the 2020 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2020 paper IRS income tax returns, the 2020 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 weeks after the 2020 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

2. TAX RETURN NONFILERS - Complete this section if the student's parent(s) will not file and is not required to file a 2020 income tax return with the IRS.

Check the box that applies:

The parent was not employed and had no income earned from work in 2020. (Attach a verification of Non-Filing Letter for each parent who did not file; letter available by visiting www.irs.gov.)

The parent(s) was employed in 2020 and has listed below the names of all the parent's employers, the amount earned from each employer in 2020 and whether an IRS W-2 form is attached. Attach copies of all 2020 IRS W-2 forms issued to the parent(s) by employer(s). *List every employer even if they did not issue an IRS W-2 form. If more space is needed, attach a separate page with the student's name and URI ID at the top.*

Employer's Name	2020 Amount Earned	IRS W-2 Attached?		
		Yes	W-2 Not Issued	W-2 Not Available





E. Certification and Signatures

The person signing this worksheet certifies that all of the information reported on it is complete and correct.

The student and a parent must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Parent's Signature

Date

Please do not mail this worksheet to the U.S. Department of Education. Be sure to save a copy of this worksheet for your records. Submit this worksheet to the address or fax number listed at the top of Page 1.

