



Your 2022-2023 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law requires that before finalizing your financial aid application, you must confirm the information you reported on your FAFSA. To verify that you provided correct information, you must complete this form and forward it to the University of RI, Enrollment Services Office so that we can compare your FAFSA with the information on this worksheet, along with other required documents requested by our office. Please complete this form carefully. Missing or incomplete information will delay URI from finalizing your financial aid application. If there are differences, your FAFSA information will be corrected by URI. **You must complete and sign this worksheet, attach any required documents, and submit all information to the address provided on the right.**

Send Completed Form To:

University of Rhode Island
Enrollment Services Green
Hall 6 Rhody Ram Way
Kingston, RI 02881 USA

Phone: (401) 874-9500

Fax: (401) 874-2002

Email: esmail@etal.uri.edu

Website: web.uri.edu/enrollment

A. Independent Student's Information

Student's Last Name Student's First Name Student's M.I.

URI ID #

Student's Street Address (include apt. no.)

Student's Social Security Number

City State Zip Code

Student's Email Address

Student's Home Phone Number (include area code)

Student's Alternate or Cell Phone Number

B. Independent Student's Family Information

List below the people in your household. Please include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2022 through June 30, 2023 or if the child would be required to provide your information if they were completing a FAFSA for 2022-2023 Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2023.

Include the name of the college for any household member who will be enrolled, indicating how many credits they plan to be enrolled, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2022 and June 30, 2023. *If more space is needed, attach a separate page with your name and URI ID at the top.*

Full Name	Age	D.O.B.	Relationship	College	# of credits enrolled





Student's Name: _____ URI ID #: _____

C. Independent Student's Income Information

Instructions: Complete this section if you, the student, filed or will file a 2020 income tax return with the IRS. The best way to verify income is by using the IRS Data Retrieval Tool that is part of FAFSA on the Web. If you have not already used the tool, go to [FAFSA.gov](https://fafsa.gov), log in to your FAFSA record, select "Make FAFSA Corrections," and navigate to the Financial Information section of the form. From there, follow the instructions to determine if you are eligible to use the IRS Data Retrieval Tool to transfer 2020 IRS income tax information into your FAFSA. It takes 2-3 weeks for IRS income information to be available for the IRS Data Retrieval Tool for electronic IRS tax return filers, and 8-11 weeks for paper IRS tax return filers. If you need more information about when, or how to use the IRS Data Retrieval Tool see your financial aid administrator.

Did you file a 2020 Income Tax Return? **YES** (Complete section 1 below)
NO (Complete section 2 below)

1. **TAX RETURN FILERS** - Complete this section if you, the student (and, if married, your spouse), are required to file a 2020 income tax return with the IRS.

Check the box that applies:

I, the student, have used or planned to use the IRS Data Retrieval Tool in FAFSA on the Web to transfer my (and, if married, my spouse's) 2020 IRS income information into my FAFSA, either on the initial FAFSA or when making a correction to the FAFSA. *The University of Rhode Island will use the IRS information that was transferred in the verification process. No tax transcript is necessary.*

I, the student, am unable or choose not to use the IRS Data Retrieval Tool in FAFSA on the Web, and I will submit to the school **2020 IRS tax return transcript(s) OR a signed copy of your 2020 federal income tax return that was submitted to the IRS..** A 2020 IRS Tax Return Transcript may be obtained through:

- **Online Request** - Go to www.irs.gov, under the Tools heading on the IRS homepage, click "Get a Tax Transcript by Mail." Click "Get Transcript by MAIL." Make sure to request the "IRS Tax Return Transcript" and **NOT** the "IRS Tax Account Transcript."
- **Telephone Request** - 1-800-908-9946
- **Paper Request Form** - IRS Form 4506T-EZ or IRS Form 4506-T

In most cases, for electronic tax return filers, 2020 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 2-3 weeks after the 2020 electronic IRS income tax return has been accepted by the IRS. Generally, for filers of 2020 paper IRS income tax returns, the 2020 IRS income tax return information is available for the IRS DRT or the IRS Tax Return Transcript within 6-8 weeks after the 2020 paper IRS income tax return has been received by the IRS. Contact the financial aid office if more information is needed about using the IRS DRT or obtaining an IRS Tax Return Transcript.

2. **TAX RETURN NONFILERS** - Complete this section if you, the student (and, if married, your spouse), will not file and are not required to file a 2020 income tax return with the IRS.

Check the box that applies:

The student (and, if married, the student's spouse) was not employed and had no income earned from work in 2020. (Attach a verification of Non-Filing Letter for the student and spouse (if applicable) who did not file; letter available by visiting www.irs.gov.)

The student (and/or the student's spouse if married) was employed in 2020 and has listed below the names of all employers, the amount earned from each employer in 2020 and whether an IRS W-2 form is attached. Attach copies of all 2020 W-2 forms issued to you (and, if married, to your spouse) by employers. *List every employer even if the employer did not issue an IRS W-2 form. If more space is needed, attach a separate page with your name and URI ID at the top.*

Employer's Name	2020 Amount Earned	IRS 2020 W-2 Attached?		
		Yes	W-2 Not Issued	W-2 Unavailable

Note: We may require you to provide documentation from the IRS that indicates a 2020 IRS income tax return was

not filed with the IRS . **Page 2 of 3**



D. Certification and Signatures

The person signing this worksheet certifies that all of the information reported on it is complete and correct.

The student must sign and date.

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature

Date

Please do not mail this worksheet to the U.S. Department of Education. Be sure to save a copy of this worksheet for your records. Submit this worksheet to the address or fax number listed at the top of Page 1.