

Mechanical Engineering Action Plan January 2005

Create a department that establishes and maintains a positive work environment that includes: faculty collaboration, positive and constructive review structures, active recognition, and other similar items.

	Task Name	Who	Resources Required	Timeline Checkpoints
Major Task	Faculty Collaboration			
Activity	Provide meeting times on regular basis			
Activity	Brown bag lunch, etc.			
Activity	Meeting for joint proposal preparation			
Activity				
Activity				
Major Task	Positive & Constructive Review Structure			
Activity	Review & modify existing structure using all faculty input			
Activity				
Activity				
Major Task	Active recognition			
Activity	provide tangible rewards			
Activity	communication of awards by chair and all other faculty			
Activity				
Activity				
Major Task	Create a Welcoming Environment			
Activity	All voices are heard			
Activity	Develop sense of community (how?)			
Activity	Create informal social networks			
Activity				
Activity				