

URI HIPAA SECURITY POLICY – IMPLEMENTATION SPECIFICATION #10A

Title:	CONTINGENCY OPERATIONS	Purpose & Background	See Memo Entitled "HIPAA at URI: Introduction to HIPAA and an Overview of HIPAA Implementation at URI" available online at the URI HIPAA website
Originator (Responsible Department/Unit):	URI HIPAA Compliance Oversight Committee	Effective Date:	05/22/2018
Applies to:	All URI Departments and Units Designated as HIPAA "Covered Components" and "Business Associate Components"	Revised Date(s):	

Purpose:

This implementation specification reflects URI's commitment to ensure that, in the event of a disaster or emergency, appropriate individuals can enter its facilities to take necessary actions defined in its Disaster Recovery and Business Continuity Plans.

Standard:

URI Covered Entities must have formal, documented procedures for allowing designated individuals to enter its facilities to take necessary actions as defined in its Disaster Recovery and Business Continuity Plans.

Procedure:

The following implementation specifications must be implemented to satisfy the requirements of this standard.

1. URI Covered Entities must ensure that, in the event of a disaster or emergency, appropriate persons can enter its facility to take necessary actions defined in its Disaster Recovery and Business Continuity Plans.
2. Based on its Disaster Recovery and Business Continuity Plans, URI Covered Entities must develop, implement, and regularly review a formal, documented procedure that ensures that authorized employees can enter the facility to enable continuation of processes, and controls that protect EPHI while the URI Covered Entity is operating in emergency mode.
3. In the event of an emergency, only authorized URI employees may administer or modify processes and controls which protect EPHI contained on information systems. Such employees or roles must be defined in URI Covered Entities' Disaster Recovery and/or Business Continuity Plans.

HIPAA REGULATORY REFERENCE: 45 CFR 164.310(a)(2)(i)

HIPAA SECURITY REGULATION IMPLEMENTATION SPECIFICATION LANGUAGE: *"Establish (and implement as needed) procedures that allow facility access in support of restoration of lost data under the disaster recovery plan and emergency mode operations plan in the event of an emergency."*