

THE  
UNIVERSITY  
OF RHODE ISLAND




Serial Number #12-13 -21

TO: President David Dooley

FROM: Peter Larsen, Chairperson of the Faculty Senate

1. The attached BILL titled, Recommendations for Winter J-Term Session, is forwarded for your consideration.
2. This BILL was adopted by vote of the Faculty Senate on February 21, 2013.
3. After considering this bill, will you please indicate your approval or disapproval. Return the original or forward it to the Board of Governors, completing the appropriate endorsement below.
4. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective March 14, 2013, three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; (3) you forward it to the Board of Governors for their approval; or (4) the University Faculty petitions for a referendum. If the bill is forwarded to the Board of Governors, it will not become effective until approved by the Board.

February 25, 2013  
(date)



\_\_\_\_\_  
Peter Larsen  
Chairperson of the Faculty Senate

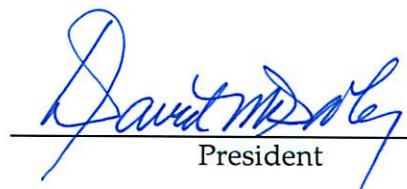
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ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

- a. Approved .
- b. Approved subject to notice to the Board of Governors \_\_\_\_.
- c. Approved subject to final approval by Board of Governors \_\_\_\_.
- d. Disapproved \_\_\_\_.

3.6.13  
(date)



\_\_\_\_\_  
President

## **RECOMMENDATIONS ON WINTER J-TERM SESSION**

The following recommendations are the combined efforts of the Academic Standards and Calendar Committee and discussions among members of the Faculty Senate Executive Committee, the Office of Enrollment Services and the Office of the Provost

### **SECTION I**

#### **Guidelines for Winter J-Term Session Courses and Scheduling**

##### **A. J-Term Course Guidelines:**

Any existing approved course or approved topic within an open-ended course may be offered if the Department Chair and Dean approve. The instructor's syllabus shall reflect the provisions of sections 8.32.10-13. The Curricular Affairs Committee and the Graduate Council shall be informed of the decision.

Approved topics for open-ended courses may be offered as outlined above.

The department chair and the college dean must approve new topics for open-ended-courses.

Temporary (X) Courses that are consistent with the guidelines in 8.32.10-13 as approved by the department chair may be offered if posted and approved by the CAC or Graduate Council.

New Courses must follow all procedures for approval of new courses and must include a syllabus that reflects the provisions in 8.32.10-13.

##### **B. J-Term Scheduling Guidelines**

Courses shall be scheduled for the Winter J-Term Session no later than October 15 of the preceding fall semester. Registration shall be permitted up to the first meeting of the J-Term course. After the first day, students may only drop or add the course through the petition process with the approval of the student's academic dean. Resulting tuition and fee adjustments will be subject to approved billing and adjustment scales.

Faculty members shall not be required to teach during Winter J-Term Session and shall be compensated for such teaching. Compensation may take the form of overload salary or agreed-upon release time during the fall or spring semester.

**SECTION II**  
**Specific changes to the University Manual**  
(Changes are in red)

A. 3.40.11

*Current:*

**3.40.11** The Summer Session shall present programs in the colleges and departments of the University to permit students to accelerate their studies. It shall also offer an expanded program of graduate work, workshops, conferences and clinics of special interest to professional workers, and courses appealing to avocational and intellectual interests.

*Proposed:*

**3.40.11** The Summer Session shall present programs in the colleges and departments of the University to permit students to accelerate **or enrich** their studies. It shall also offer an expanded program of graduate work, workshops, conferences, travel **courses**, and clinics of special interest to professional workers, and courses appealing to avocational and intellectual interests.

B. 3.40.17 and 3.40.18

*Add new:*

**3.40.17** The Winter J-Term Session shall present programs in the colleges and departments of the University to permit students to accelerate or enrich their studies. It shall also offer an expanded program of graduate work, workshops, conferences and travel courses.

*Add new:*

**3.40.18** Winter J-Term Session courses shall be scheduled in accordance with procedures for fall and spring semesters

C. 7.50.11

*Current:*

**7.50.11** Summer and College of Continuing Education Compensation. A faculty member who, at his/her option and in accord with University policy, teaches College of Continuing Education or summer courses shall receive extra compensation. Unless otherwise agreed to, faculty members shall have no obligation to teach either college of Continuing Education or summer courses.

*Proposed:*

**7.50.11 Compensation for Summer, Winter J-Term, and College of Continuing Education Teaching.** A faculty member who, at his/her option and in accord with University policy, teaches College of Continuing Education, **Winter (J-term)**, or Summer courses shall receive extra compensation. Unless otherwise agreed to, faculty members shall have no obligation to teach College of Continuing Education, summer, **or winter (J-Term) courses**. **Compensation for Winter J-Term teaching may take the form of overload salary or agreed-upon release time during the fall or spring semester.**



D. 8.32.10

*Current*

**8.32.10** Course Credits. The normal maximum rate at which academic credit may be earned at the University of Rhode Island is three credits per two-week session. This limit applies to individual courses and to combinations of courses which may be offered in a single session...

*Proposed:*

**8.32.10** Course Credits. The normal maximum rate at which academic credit may be earned at the University of Rhode Island is three credits per two-week session **or four credits per three-week session**. This limit applies to individual courses and to combinations of courses that may be offered in a single session...

E. 8.32.11

*Current:*

**8.32.11** Courses which enable students to earn three credits in two weeks must be designed for persons who will be able to regard their studies as a full-time activity during that two-week period.

*Proposed:*

**8.32.11** **Students shall be advised that** courses **enabling them** to earn **up to four credits** in **three or fewer** weeks **are** designed for persons who will be able to regard their studies as a full-time activity.

F. 8.38.13

*Current*

**8.38.13** The program of a student in the five- or six-week Summer Session term shall be limited to seven credits of course work. .

*Proposed:*

**8.38.13** **Student course loads shall be limited to eight credits in the five- or six-week Summer Session and a maximum of four credits in a three-week Winter J-Term Session . . .**

G. 8.38.14

*Current:*

**8.38.14** A matriculating University student who, with the approval of the student's academic dean, registers for courses during the summer or the academic year at other institutions shall have these course credits included in the student's cumulative record in the same manner as transfer credit...

*Proposed:*

**8.38.14** A matriculating University student who, with the approval of the student's academic dean, registers for courses during **any term** at other institutions shall have these course credits included in the student's cumulative record in the same manner as transfer credit.

H. 8.70.10

*Current:*

**8.70.10** Preparation. A six-year calendar shall be maintained. In accordance with sections [8.70.20-8.70.40], the Office of Enrollment Services each fall shall prepare a new sixth-year calendar and submit it to the Academic Standards and Calendar Committee by the end of October. The Academic Standards and Calendar Committee shall submit the calendar to the Faculty Senate by December 1.

*Proposed:*

**8.70.10** Preparation. A six-year calendar for **fall, winter, and spring semesters** shall be maintained. In accordance with sections [8.70.20-8.70.50], the Office of Enrollment Services each fall shall prepare a new sixth-year calendar and submit it to the Academic Standards and Calendar Committee by the end of October. The Academic Standards and

I. 8.70.50

*Add new:*

**8.70.50** The Winter J-Term Session. The period between January 2 and the day before the spring semester begins.