

Corrective Action Plan

All employees/operators are aware that when they identify a **minor deviation** from normal operation, they should:

* Take immediate corrective action
* Communicate the minor deviation and corrective action to their supervisor/partner

All employees have been trained and are aware that when they identify a **major deviation** from normal operation, they should:

* Immediately report it to their supervisor, partner, or person accountable for food safety onsite?

Supervisors or the person(s) accountable for food safety onsite are aware they must assess the **major deviation** situation and:

* Determine the required corrective action
* Determine the cause of the major deviation
* Determine the required preventative action needed to prevent recurrence of the major deviation
* Determine new procedures or modifications to current procedures as required to address the identified major deviation, and train employees on the new or modified procedures
* Document the major deviation and corrective actions undertaken?