

Job Code:.....100135  
Position #: (NUNC)... (E)  
Developed by:.....SG  
Reviewed by:.....LA, DLJ  
Approved by:.....LK  
Date:7/03;7/06;5/09;6/13;  
05/16; 08/18; 04/19

UNIVERSITY OF RHODE ISLAND

Position Description

**TITLE:** Assistant Coach, Women's Rowing  
**DIVISION:** Athletics  
**REPORTS TO:** Head Coach, Women's Rowing  
**GRADE:** N/A  
**SUPERVISES:** Support staff

**BASIC FUNCTION:**

Responsible for the on-campus recruiting of student-athletes. In charge of coaching the Novices in the fall and Head Coach will assign coaching duties in the spring. Will contribute to the overall administration of the Women's Rowing Program, including assisting with off-campus recruiting, team travel, equipment maintenance, fundraising, and daily operations. Work with a team of coaches and foster a positive competitive environment for student-athletes. Perform other duties as assigned by the Head Rowing Coach; adhere to University, NCAA and A10 Conference rules and regulations.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Recruit on-campus student-athletes for the Novice Program.

Implement training programs for the Novice Program in the fall.

Assist in the off-campus recruitment of prospective student-athletes.

Assist in equipment maintenance, team travel arrangements, fundraising projects and race management.

**OTHER DUTIES AND RESPONSIBILITIES:**

Perform other duties as required.

**LICENSES, TOOLS AND EQUIPMENT:**

Upon appointment, must obtain NCAA rules certification certificate; CPR and first aid certificates.

**ENVIRONMENTAL CONDITIONS:**

This position is subject to both inside and outside work; adverse weather conditions/temperatures can be encountered.

**QUALIFICATIONS:**

**REQUIRED:** Bachelor's degree; Minimum four years of experience as an athlete and/or coach in a competitive rowing program; Demonstrated strong verbal and interpersonal communication skills; Demonstrated proficiency in written communication skills; Demonstrated ability to work with diverse groups/populations; and, Demonstrated knowledge of NCAA rules with a commitment to adhering to all NCAA, Conference, and Institutional policies, rules, and regulations. Appointment subject to NCAA violation report clearance.

**PREFERRED:** Demonstrated recruitment experience.

**ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.**