

Job Code:.....100155-O  
Position #: (NUNC).....(E)  
Developed by:.....SG; DLJ  
Reviewed by:.....JV  
Approved by:.....LK  
Date:5/02; 1/03; 1/05; 12/05;  
11/07; 11/16; 01/19

UNIVERSITY OF RHODE ISLAND

Position Description

**TITLE:** Assistant Coach, Men's Football/Offense  
**DIVISION:** Athletics  
**REPORTS TO:** Head Football Coach  
**GRADE:** N/A  
**SUPERVISES:** N/A

**BASIC FUNCTION:**

Assist the Head Football Coach in all phases of an NCAA football championship sub-division program.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Directly responsible for offensive football positions. In addition to coaching and recruiting responsibilities for these positions, responsibilities include hands-on monitoring of all academic concerns for student athletes with regard to academics, eligibility, study hall supervision and grade checks.

**OTHER DUTIES AND RESPONSIBILITIES:**

Comply with all NCAA, University and Colonial Athletic Association policies and regulations.

Perform other duties as required.

**LICENSES, TOOLS AND EQUIPMENT:**

Personal computers and printers; word processing, database management and spreadsheet software.

**ENVIRONMENTAL CONDITIONS:**

This position is not substantially exposed to adverse environmental conditions.

**QUALIFICATIONS:**

**REQUIRED:** Bachelor's degree; Demonstrated college and/or professional coaching experience; Demonstrated strong verbal and interpersonal communication skills; Demonstrated proficiency in written communication skills; Demonstrated organizational skills; and, Demonstrated ability to work with diverse groups/populations. Appointment is subject to NCAA violation report clearance.

**PREFERRED:** Demonstrated college recruiting experience; and, Demonstrated effectiveness in coaching.

**ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES**