

Class Code:.....0159
Position #: (NUNC)..
Developed by:.....LA
Reviewed by:.....SG
Approved by:.....
Date:10/05;8/08;05/10;6/17

UNIVERSITY OF RHODE ISLAND

Position Description

TITLE: Assistant Coach, Women's Softball
DIVISION: Student Development (Athletics)
REPORTS TO: Head Coach, Women's Softball
GRADE: Not applicable
SUPERVISES: Support staff

BASIC FUNCTION:

Under the direction of the head coach, assist with the successful administration of the women's softball program, including teaching, motivating, evaluating and recruiting qualified high caliber student-athletes.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Assist in evaluation and recruitment of prospective student athletes.

Assist in the training and development of players, scouting, and in making team travel arrangements.

Assist in scheduling promotions, marketing, fund-raising projects and summer camps and clinics.

Supervise the strength and conditioning program.

Maintain the recruiting, fundraising and alumni databases.

OTHER DUTIES AND RESPONSIBILITIES:

Be involved in the local softball community.

Comply with all NCAA, University, and Atlantic 10 Conference policies and regulations.

Perform other duties as required.

LICENSES, TOOLS AND EQUIPMENT:

NCAA Rules Certification Certificate, First Aid and CPR Certification; personal computers and Microsoft Office software products.

ENVIRONMENTAL CONDITIONS:

This position is subject to both inside and outside work; extreme cold and hot temperatures can be encountered.

QUALIFICATIONS:

REQUIRED: Bachelor's degree required;; experience coaching women's softball at the high school, college or semi-professional level; proven leadership ability and organizational skills in a softball program; excellent communication and interpersonal skills; demonstrated ability to teach, motivate, and evaluate student-athletes; demonstrated proficiency with Microsoft Office products, including Word and Excel; demonstrated ability to maintain recruiting; knowledge of NCAA rules and regulations as they apply to recruitment and player eligibility.

PREFERRED: Master's degree; Division I softball playing experience; experience recruiting student-athletes. Appointment subject to NCAA violation report clearance and the successful completion of NCAA rules certification exam; First Aid and CPR Certification.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.