

Class Code:....0287-0216  
Position #: (NUNC)... (NE)  
Developed by:.....SG  
Reviewed by:....CCM;DLJ  
Approved by:.....LK  
Date:....4/87;10/02;01/17

UNIVERSITY OF RHODE ISLAND

Position Description

**TITLE:** Captain, Small Boats  
**DIVISION:** Academic Affairs (CELS)  
**REPORTS TO:** Department Chair, Fisheries, Animal and Veterinary Sciences  
**GRADE:** 9  
**SUPERVISES:** Crew

**BASIC FUNCTION:**

Operate a 46 CFR Chapter I, Subchapter T (small passenger vessel under 100 gross tons). Manage charter related operations of the vessel cost center. Maintain and repair vessel and its equipment. Teach vessel related courses offered under AFS curriculum.

**ESSENTIAL DUTIES AND RESPONSIBILITIES:**

Operate a 46 CFR Chapter I, Subchapter T (small passenger vessel for-hire under 100 gross tons) during charters in a safe manner and ensure compliance to Coast Guard rules and regulations.

Work non-standard work hours that may at times include overnight and weekend hours.

Apply to and maintain enrollment in Maritime Consortium Drug Free Testing Program and then maintain a drug free status. Failure to maintain a drug free status will result in immediate dismissal from this position.

Conduct initial emergency procedures orientation for new crew members in compliance with 46 CFR Chapter I, Subchapter T designation.

Conduct and document drills for emergency procedures every three months and organize crew for annual at sea exam conducted by USCG.

Perform vessel marketing duties and pursue vessel charter leads with external and internal vendors.

Work with vessel coordinator to schedule and bill cost center customers for their vessel usage and to ensure necessary crew is available for charters of more than ten passengers.

Support the teaching and/or research efforts of all vessel users on various projects and activities.

Coordinate and monitor activities associated with the URI diving program.

Prepare vessel prior to charters with additional equipment as needed (this may include coordination with personnel at Wickford Shipyard and URI Fisheries for equipment loading).

Conduct day-to-day maintenance and repairs to cost center vessel.

Initiate purchases necessary to repair or maintain cost center vessel and oversee repairs by outside contractors as needed.

Perform classroom instruction and conduct hands on lab courses associated with topics related to operation of vessels as part of the AFS curriculum.

Participate as an active staff member in the Fisheries Animal Veterinary Science Department to ensure the highest quality and scope of academic, research and training activities in support of the CELS mission.

**OTHER DUTIES AND RESPONSIBILITIES:**

Perform additional duties as required.

**LICENSES, TOOLS AND EQUIPMENT:**

US Coast Guard Master Near Coastal 100 Gross Ton Operator's License with a satisfactory record; FCC Radio Operator's License; Current C.P.R. and First Aid Certification from accredited agency; Valid driver's license.

**ENVIRONMENTAL CONDITIONS:**

This position requires 24-hour call back in cases of emergency, when required, on all shifts. This position also requires duty at sea in extreme cold or hot temperatures, in addition to the normal hazards associated with sea duty. This position requires bending, reaching, ascending and descending ladders and stairs, stooping, kneeling, crouching, standing, walking, pushing, pulling, lifting, feeling, talking, hearing, and jumping.

**QUALIFICATIONS:**

**REQUIRED:** Bachelor's degree; Minimum of five years' of marine experience, including three years as a captain with a satisfactory record for operating (i.e., captain) a for-hire passenger vessel or educational/research vessel of 50 feet to 80 feet in length; Demonstrated familiarity with, and ability to maintain, the machinery, hull and equipment of fiberglass vessels ranging in size from 13 feet to 60 feet with outboard or inboard diesel power and hydraulic and electric auxiliary systems; Demonstrated experience with the operation and repair of fisheries scientific sampling equipment, including trawls, dredges, traps, and other static and mobile sampling methods; Demonstrated supervisory experience; Demonstrated ability to adhere to the USCG rules and regulations as outlined for Subchapter T "small passenger vessel Passengers for Hire" designation; Must pass a background check; Demonstrated strong verbal and interpersonal communication skills; Demonstrated proficiency in written communication skills; Demonstrated proficiency in spoken English; Demonstrated ability to work with outreach clients, vessel users, vendors, faculty and students; Demonstrated understanding of basic accounting and budgeting methods; and, Demonstrated ability to work with diverse groups/populations.

**ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.**