

Job Code:..... 100376
Position #: (NUNC)... (E)
Developed by:....SB; TB
Reviewed by:... SG; DLJ
Approved by:.....LK
Date: 11/12; 6/15; 3/19

UNIVERSITY OF RHODE ISLAND

Position Description

TITLE: Head Coach, Women's Tennis
DIVISION: Athletics
REPORTS TO: Associate Director, Athletic Programs
GRADE: Not applicable
SUPERVISES: Support staff

BASIC FUNCTION:

Plan, organize, direct, and implement all phases of a highly competitive Division I tennis program.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Coordinate all recruiting, practice sessions, training and conditioning for the program's student athletes; oversee scheduling, travel and equipment.

Support the University's academic goals; oversee the academic and athletic development of student-athletes.

Supervise and evaluate the program's staff.

Develop and oversee the program's budget.

Adhere to all NCAA, University, and Atlantic 10 Conference rules and regulations.

OTHER DUTIES AND RESPONSIBILITIES:

Conduct fund-raising activities and participate in public relations events.

Perform other duties as required.

LICENSES, TOOLS AND EQUIPMENT:

NCAA Rules Certification Certificate.

ENVIRONMENTAL CONDITIONS:

This position is subject to both inside and outside work; extreme cold and hot temperatures can be encountered.

QUALIFICATIONS:

REQUIRED: Bachelor's degree; Minimum two years of coaching experience in women's tennis at the collegiate level; Demonstrated organizational and administrative skills; Demonstrated strong interpersonal and verbal communication skills; Demonstrated proficiency in written communication skills; Demonstrated effectiveness in coaching and recruiting student athletes; Demonstrated leadership skills; Demonstrated ability to work with college students, alumni, staff, boosters and the media; Demonstrated experience in both fund-raising and public relations in athletics; Demonstrated ability to adhere to the University, NCAA, and Atlantic 10 Conference rules and regulations; Demonstrated ability to support student athletes' academic progress and achievements; and, Demonstrated ability to work with diverse groups/populations. Appointment is subject to NCAA violation report clearance and NCAA Rules Certification Certificate.

PREFERRED: Demonstrated competitive collegiate playing experience in Division I.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.