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UNIVERSITY OF RHODE ISLAND
Position Description

TITLE: Dean, College of Engineering
DIVISION: Academic Affairs (College of Engineering)
REPORTS TO: Provost and Vice President of Academic Affairs
GRADE: 22
SUPERVISES: Professional, technical and clerical staff; faculty

BASIC FUNCTION:

Develop an exciting and relevant vision for the future of engineering education and research, especially emphasizing interdisciplinary initiatives. Provide leadership and oversee the undergraduate and graduate programs, curricula, personnel, research enterprise, and budget of the College, ensuring efficient and effective programs of learning, discovery, and outreach. Serve as the principal advocate for the faculty, staff, and students of the College, and be responsible for promoting a climate in which excellence, creativity, ethics, inclusion, gender equity, and diversity are fostered among faculty, staff, and students. Be entrepreneurial and/or innovative in solving problems. Raise funds, engage in the accreditation process, build partnerships with national and international academic/research institutions, business and industry, federal, state and local government, alumni, and other community constituents, and collaborate with other programs at the University. As a member of the Provost's leadership team, actively support the mission and goals of both the University and the College, and aggressively promote the University's commitment to diversity, equity, and justice. As a member of the Council of Deans, participate in the development of strategic priorities of the Division of Academic Affairs, and assure that the goals of the College are aligned with institutional goals and priorities.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provide effective leadership, direction, and support in establishing, communicating, and achieving short- and long-term development goals and initiatives to promote the academic, research, and community service missions of the College and the University. Provide overall leadership and direction of faculty and staff responsible for faculty and staff recruitment and development; development, allocation and administration of the College's budget and extramural funds, procurement, property management, personnel services, logistical support services and program evaluation.

Serve as a member of various University committees and advisory councils and of regional and national associations. Meet with deans, faculty and students on a variety of matters, and with other constituencies and University personnel as appropriate for consultation, discussion, and examination of views, policies, and procedures.

Consult with the Provost and his/her staff on policies, budgets and other activities that affect the College and its various programs.

Provide leadership in the development, coordination, management and communication of research programs and initiatives; support and mentor employees in their research endeavors.

Ensure compliance with all applicable government and funding agency laws and regulations.

Personally and actively engage in research, scholarship, and/or professional activity in one or more of the fields represented within the College.

Oversee programs, curricula, and course development.

Ensure that the academic, research, and service duties and responsibilities of faculty and staff are performed at the highest level of achievement to support and enhance the mission of the College.

Develop and maintain excellence in instructional and research programs through the recruitment and retention of high quality faculty and staff.

Build positive faculty and staff morale.

Provide oversight of student academic services.

Provide oversight of instructional, outreach and community service programs.

Secure appropriate funding from government, corporate and private sources.

Establish positive, proactive relationships with potential donors and sponsors.

Ensure active and productive annual giving programs in cooperation/collaboration with the University of Rhode Island Foundation.

Coordinate activities with local, national, and international organizations to promote the College of Engineering.

Working with the Division of University Advancement, promote active communications with alumni, and oversee the College's marketing and public relations efforts to maximize financial returns, ensure stability, and encourage manageable growth.

Serve as the chief public spokesperson for the College within the University, and to the public at both the state and federal levels; serve on committees and attend public hearings that affect the interests of the College.

OTHER DUTIES AND RESPONSIBILITIES:

Within area of responsibility, oversee adherence to rules, regulations and procedures mandated and/or recommended by the NCAA and the University.

Perform other duties as required.

QUALIFICATIONS:

REQUIRED:

1. An earned doctorate and the rank of full professor;
2. Demonstrated leadership skills;
3. Demonstrated administrative skills;
4. A demonstrated commitment to advancing diversity, inclusion, equity, and recruiting and retention of high performing human resources, with particular emphasis on gender and multicultural issues;
5. Demonstrated effective oral and written communication skills

PREFERRED:

1. URI Engineering faculty who meet the required qualifications;
2. Ability to work with and inspire others through personal and intellectual integrity to achieve high levels of creative performance by setting challenging and attainable goals;
3. Strong record of accomplishments or credentials in scholarly research, education, and professional service;
4. Commitment to collaborative and collegial decision-making;
5. Experience in financial management and human resources management; in organizing, coordinating, and supervising support staff; and in participating in the accreditation process for academic programs in engineering;
6. Success in fundraising and/or securing government or private support for research, curriculum, or business development;

OTHER PREFERRED QUALIFICATIONS:

1. Comprehensive understanding of engineering education, research, and outreach in a public learning-centered land, sea, and urban grant university environment, including the changing demands placed on engineers in the 21st century, and how these will be reflected in the curriculum of the future;
2. Success in building partnerships and collaborative relationships within and outside of the university environment, including efforts to promote the development and transfer of technology to create economic growth;
3. Commitment to create and sustain an academic culture aimed at attainment of excellence in education, research, and outreach;
4. Ability to promote and market academic programs and The University of Rhode Island.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.