

Class Code:..... 0550
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Developed by:.....SG
Reviewed by:..... .
Approved by:..... ..
Date:.....1/96; 6/02

UNIVERSITY OF RHODE ISLAND

Position Description

TITLE: Director, Networking and Telecommunications Services
DIVISION: Academic Affairs (Office of Information Services - NETS)
REPORTS TO: Vice Provost for Information Services and Dean of University Libraries
GRADE: 18
SUPERVISES: Professional, technical, and clerical support staff

BASIC FUNCTION:

As a member of the Vice Provost for Information Service's management team, the Director of Networking and Telecommunications Services (NETS) provides the business and technical leadership for the management of the overall voice, data, and video communications network and systems for the University of Rhode Island, including auxiliaries and University enterprises. The Director also manages other technology and information services projects as assigned by the Vice Provost. Advises and supports the Vice Provost/Dean in the generation and use of information services, and technology resources. Serves as a member of the executive management staff and actively participates in all decision-making and planning.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Provide management and leadership for ongoing maintenance and upgrades of the University's network infrastructure.

Develop bid specifications for computer and network acquisition and installation.

Oversee the negotiations of contracts for all aspects of network acquisitions and installation.

Provide overall management responsibility for voice, data, and video communications and all related support activities, including all cable, fiber, low voltage conduit plant, wireless, and telecommunications electronics technology.

Provide technology leadership for network services and architecture, including design requirements, network standards and protocols, hardware installation, and maintenance.

Develop partnerships with commercial, private, and other public organizations and agencies.

Manage the networking and telecommunications budget and staff.

Provide leadership and advice to the Vice Provost regarding future strategy and emerging trends in networking and telecommunications technology.

OTHER DUTIES AND RESPONSIBILITIES:

Participate, with the Vice Provost and other OIS Directors, in the planning and development of the information technology strategic direction for the University in collaboration with senior university administrators, university IT professionals, and commercial technology providers.

Perform other duties as required.

LICENSES, TOOLS AND EQUIPMENT:

Proficient in the use of personal computers, printers, word processing, presentation, project management, database management, email, web client, and spreadsheet software.

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

REQUIRED: Bachelor's degree, preferably in technical/engineering or business management field (Master's degree preferred); ability to articulate a vision/blueprint and understanding of the role of telecommunications in today's increasingly complex technological environment (preferably in an academic environment); demonstrated strong commitment to customer service; broad and extensive technical experience and knowledge of voice, data, and video networking services, with proven management and leadership skills and a record of planning, developing, and implementing significant information technology projects and initiatives in a senior position, preferably in higher education; experience working on advanced internetworking initiatives; minimum of 5 years' comprehensive management experience in information technology field, with a minimum of 4 years' senior-level fiscal/project management experience, preferably in a large-scale organization with multimillion-dollar budgets and involving multiple vendors; excellent interpersonal, verbal and communications skills; evidence of successful contract negotiations; demonstrated ability to develop and articulate strategic vision/plan and to effectively engage staff in its implementation.

Experience working with multiple funding/government agencies is highly desirable.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.