

Boilerplate

Class Code:.....0701
Position#:(PSA).....
Developed by:.....
Reviewed by:.....
Approved by:.....
Date:.....

UNIVERSITY OF RHODE ISLAND

Position Description

TITLE: Marine Research Associate III
DIVISION: Academic Affairs (Graduate School of Oceanography)
REPORTS TO: Principal Investigator and/or Director and/or Dean
GRADE: 12
SUPERVISES: Support staff

BASIC FUNCTION:

Perform research of an advanced and independent nature; provide administrative support to principal investigator(s) in grant administration.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Perform both applied and basic research of an advanced and independent nature under the overall direction of principal investigator.

Design research protocols, perform independent laboratory and field analyses and experiments.

Develop analytical procedures, computer programs and techniques to be used for experiments.

Develop research proposals, technical reports and professional articles.

Instruct and supervise graduate students and others in the use of laboratory equipment and application techniques.

Perform budget and administrative responsibilities for specific projects and/or programs.

OTHER DUTIES AND RESPONSIBILITIES:

May represent the PI at meetings and conferences as appropriate.

Performs additional duties as required.

LICENSES, TOOLS AND EQUIPMENT:

Personal computers, printers; word processing, database management and spreadsheet software.

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

Master's degree in _____ or related field with at least three years of experience in _____ required. Also required: prior experience gained through research experience in appropriate area(s); excellent interpersonal skills, as well as written and oral communication skills; demonstrated ability to organize, coordinate and supervise support staff.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.