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Developed by:.....SG
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UNIVERSITY OF RHODE ISLAND
Position Description

TITLE: Pharmacist
DIVISION: Student Development (Health Services)
REPORTS TO: Coordinator, Health Services/Pharmacy Education
GRADE: 13
SUPERVISES: Professional and technical support staff

BASIC FUNCTION:

Dispense prescriptions and over-the-counter medications in the University's student health service pharmacy.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Fill and dispense prescriptions from Health Services and private providers according to applicable laws governing the practice of pharmacy.

Dispense over-the-counter medications.

Provide drug information to the nursing and medical staff.

Counsel patients on their medications according to standards of practice and appropriate laws.

Assist in the training and education of third to fifth-year pharmacy students following the objectives outlined by the College of Pharmacy Externship Program.

Supervise and train pharmacy intern employees.

Become familiar with and adhere to the guidelines of the URI Health Services Formulary, the policies and procedures of the facility, the standards of the American College Health Association, and those of the Joint Commission of Accreditation of Healthcare Organizations.

OTHER DUTIES AND RESPONSIBILITIES:

Perform miscellaneous duties such as collection and control of co-payment costs, ordering, inventory control, and stocking of night cabinet.

Perform other duties as requested.

LICENSES, TOOLS AND EQUIPMENT:

Personal computers, printers and word processing, database management and spreadsheet software.

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

Bachelor of science degree from an accredited school of pharmacy and one year in the practice of pharmacy required; three years of practice and PharmD preferred. Must be a registered pharmacist in the state of Rhode Island. The following are required: a thorough knowledge of the principles and practices of professional pharmacy, of the composition and use of the more common drugs, and of the proper storage, handling, and preparation of pharmaceutical items; the ability to establish and maintain effective working relationships with members of the medical and nursing staffs; the ability to supervise professional and non-professional assistants; knowledge of, and experience in, computerized prescription processing; strong interpersonal skills and the ability to communicate effectively verbally and in writing. Must be able to work a noon to 8 pm schedule, and to work on Saturdays (two hours). Work experience in a college health services setting preferred.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.