

Class Code:.....0755F
Position #: (PTAA)..
Developed by:.....MM
Reviewed by:.....SG
Approved by:.....
Date:....8/88; 07/04

UNIVERSITY OF RHODE ISLAND
Position Description

TITLE: Programmer Analyst
DIVISION: Academic Affairs (MIS)
REPORTS TO: Manager, Systems Development
GRADE: 10

BASIC FUNCTION:

Develop and modify computer programs and maintain existing administrative systems at the University of Rhode Island.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Define requirements for system modifications with user departments.

Define program specifications.

Establish systems test and evaluate results of system modifications.

Develop new programs and modify existing programs according to specifications and department standards.

Review program specifications to confirm logic and time estimates with project leader.

Test programs to ensure compliance with specifications.

Develop documentation in accordance with department standards.

OTHER DUTIES AND RESPONSIBILITIES:

Participate in reviews of work in progress with project team.

Assist project leader or management in creating test data, updating data dictionaries and other project related tasks.

Assist in evaluating and installing software used to support administrative systems.

Maintain proficiency in programming, Internet development and other tools used in developing administrative systems, both Internet and client/server.

Perform other duties as required.

LICENSES, TOOLS AND EQUIPMENT:

Must be proficient in the use of computer work station equipment.

ENVIRONMENTAL CONDITIONS:

The incumbent is not substantially exposed to adverse environmental conditions. This position requires 24-hour call back in cases of emergency and supervisory presence, when required, on all shifts.

QUALIFICATIONS:

Bachelor's degree and one year of experience programming information services applications using one or more of the following software products required: PeopleSoft, PeopleTools, Oracle Application Tools, Crystal Reports, SQR, SQL, ERP Applications; or, an associate's degree or certificate in computer science with an emphasis in programming and two years of experience programming business applications using one or more of the above software products required.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.

Class Code:.....0755F
Position #: (PTAA) ...
Developed by:.....MM
Reviewed by:.....SG
Approved by:.....
Date: .8/88; 07/04.....