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THE UNIVERSITY OF RHODE ISLAND
Position Description

TITLE: Associate Vice President, Intellectual Property
Management & Economic Development

DIVISION: Research and Economic Development

REPORTS TO: Vice President, Research and Economic Development

GRADE: 18

SUPERVISES: Professional, technical, administrative, and clerical support
staff

BASIC FUNCTION:

Responsible for the development of faculty entrepreneurship as it relates to commercialization and economic development of the University's research activities and the management of the University's intellectual property. Serve as Executive Director of the URI Research Foundation, including valuation, market analysis, commercialization of protected intellectual property, and the development of business relationships with corporate and government sectors.

DUTIES AND RESPONSIBILITIES:

Serve as a member of the senior leadership team of the Vice President for Research and Economic Development.

Assist the Vice President for Research and Economic Development in crafting the long-term vision and strategic plan for the Division of Research and Economic Development.

Manage and direct the University's Intellectual Property & Economic Development Office.

Advise faculty on matters related to entrepreneurship, intellectual property, commercialization, and economic development.

Assist faculty on matters related to the development and processes involved in invention disclosure, patenting, and licensing of technologies and other works that may have commercial potential.

Draft, negotiate, and execute license, research, and material transfer agreements.

Serve as ex-officio member of the University's Intellectual Property Committee.

Assist the Vice President for Research and Economic Development in the formulation of strategies to promote regional economic development through intellectual property transfer.

Perform valuation, market analysis, and commercialization of protected intellectual property.

Develop business partnerships with corporate, government, and private sectors.

Form new businesses either directly or indirectly using the University's intellectual property created by faculty, staff, and students.

Responsible for the oversight of the Office of Small Business Development, including three Regional Centers and the SBA grant funding the Rhode Island Small Business Development Center.

Oversee all operational and financial management of the URI Research Foundation, including staff and budget management.

Responsible for the oversight of the Rhode Island Manufacturing Extension Partnership, Polaris MEP, including management of staff and NIST grant.

Work with the URI Research Foundation's Director of Marketing and Business Development to market URI intellectual property to companies and corporations.

Responsible for identifying product development funds and negotiating agreements.

Engage in fundraising.

OTHER DUTIES AND RESPONSIBILITIES:

Assist the Vice President for Research and Economic Development on other matters as required.

LICENSES, TOOLS AND EQUIPMENT:

Personal computers, printers; word processing, database management and spreadsheet software.

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

REQUIRED: An advanced degree; minimum of five years of experience in an executive/managerial role that includes fiscal planning and budgeting; five years of experience demonstrating responsibilities in the strategic management and commercialization of intellectual property; demonstrated understanding of intellectual property protection and licensing; demonstrated technical knowledge

in research and intellectual property; demonstrated experience with entrepreneurship; demonstrated experience with leadership, flexibility, and responsiveness; demonstrated strong oral and written skills; demonstrated strong interpersonal skills; demonstrated ability to work with diverse groups; demonstrated ability to work on multiple, complex transactions; demonstrated experience in drafting and negotiating licenses and research agreements; demonstrated experience in evaluating markets for commercialization; demonstrated experience in identifying potential licenses; demonstrated experience in implementing strategies to promote economic development through intellectual property transfer; general knowledge of state, federal, and private sector procedures and policies that bear on commercialization of university-generated intellectual property.

PREFERRED: Substantial experience demonstrating responsibilities in the strategic management and commercialization of intellectual property in academic and industrial settings, preferably in life sciences and engineering research; USPTO registration; demonstrated understanding of the key needs of corporations, faculty researchers, and other customers of a research foundation; demonstrated experience in operations and/or financial management of a non-profit foundation, including adherence to state and federal compliance regulations; previous experience showing successful private and public fundraising for programs and projects.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.