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Class Code:.....0858A
Position #:(PTAA).(E)
Developed by:.....K/W
Reviewed by: .....DLJ
Approved by:.........
Date .....05/16;02/17
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UNIVERSITY OF RHODE ISLAND
Position Description

TITLE: Research Associate/ Data Analyst IV

DIVISION: College of Pharmacy / Department of Pharmacy Practice

REPORTS TO: Principal Investigator(s)

GRADE: 13

SUPERVISES: N/A

BASIC FUNCTION:

Work under the direction of faculty investigators to identify, collect and analyze data for the evaluation of a large multi-institutional program that aims to support clinical and translational research in Rhode Island. Assist in developing and implementing on-line surveys, performing analyses of survey data, writing project reports, and presenting evaluation data to the study investigators and external evaluators. Liaise with collaborators and have project related responsibilities across multiple institutions.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Assist with the determination of program evaluation needs and the design of a plan and timeline to meet the needs.

Research alternative measures of program effectiveness.

Develop assessment instruments and online survey questionnaires.

Analyze large data sets using SAS or SPSS, and perform and interpret common statistical tests.

Demonstrate excellent communication and writing skills in reporting and presenting tracking and evaluation data.

Utilize project management software in working with project managers in support of program tracking and evaluation functions.

OTHER DUTIES AND RESPONSIBILITIES:

Perform other duties, as assigned.

LICENSES, TOOLS AND EQUIPMENT:

Personal computers, printers; word processing, PowerPoint, Excel, database management, survey design software, SAS or SPSS, WebCamp.

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions. Some local, in-state travel will be required.

QUALIFICATIONS:

REQUIRED: Master's degree in a field related to program evaluation, population based health research, or social science research with a health focus; Minimum four years of research experience in program evaluation, population based health research, and/or social science research with a health focus; Demonstrated experience performing data analyses and survey development; Demonstrated experience in the use of SAS or SPSS statistical software; Demonstrated ability to prioritize; Demonstrated presentation skills; Demonstrated ability to multi-task in a fast-paced environment, Demonstrated projects management experience; Demonstrated organizational skills; Demonstrated ability to work both as part of a team and independently; Demonstrated ability to write effectively in scientific and medical formats; Demonstrated strong interpersonal and verbal communication skills; and Demonstrated ability to work with diverse groups/populations.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.