

Job Code: 101303
Position# : (PSA) (E)
Developed by: BW
Reviewed by: LK
Approved by: LK
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UNIVERSITY OF RHODE ISLAND
Position Description

TITLE: Coordinator, Nursing/Simulation Programs
DIVISION: Academic Affairs (College of Nursing)
REPORTS TO: Associate Deans, College of Nursing
GRADE: 15
SUPERVISES: May supervise student workers and other laboratory personnel

BASIC FUNCTION:

Responsible for providing the technical skills, instruction, and evaluation to support the use of simulation for the College of Nursing. Coordinate and facilitate simulation experiential learning activities and opportunities for students in the College of Nursing. Responsible for assisting faculty in creating, preparing, delivering, and evaluating high-quality simulation experiences. Assist in developing simulation scenarios and facilitating simulation experiences. Work with the faculty and Associate Deans' Offices to update all simulation-related experiences and curriculum.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Serve as the college's point-of-contact simulation resource and provides timely and effective response to simulation requests from faculty, staff, and academic partners.

Collaborate with College of Nursing faculty to continually develop and update simulation experiential learning opportunities, as well as prepare and deliver such experiences for the College's students.

Assess needs and assured integration of simulation-based activities in undergraduate and graduate curricula to meet the identified needs.

Provide reports and recommendations to the course faculty and respective Associate Deans, as appropriate.

Orient learners to the simulation environment and leads effective pre-briefing sessions. Provide orientation and continuing education for staff and faculty relative to simulation-based activities. Make recommendations related to student learning needs and equipment.

Plan, develop, instruct, and evaluate Standardized Patients. Maintain records of completion of student return demonstrations and simulation experiences.

Assist in the implementation of simulation standards and best practices and provides faculty with evidenced- based guidelines to ensure positive and

consistent learning experiences for students. Evaluate faculty, simulation staff, and students as necessary as related to simulation (including standards for simulation facilitation, debriefing, participant assessment, and learning evaluation.)

Plan simulation schedule and scenario supplies, and assist in simulation- related procurement. Responsible for rescheduling students for additional simulation experiences when clinical site experiences change. Organize simulation experiences (pre-briefing, scenario, and debriefing activities) and efficient use of lab time.

OTHER DUTIES AND RESPONSIBILITIES:

Perform other duties as required.

LICENSES, TOOLS AND EQUIPMENT:

RN license; personal computers and printers; word processing, database management, software packages, and spreadsheet software.

ENVIRONMENTAL CONDITIONS:

This position is not substantially exposed to adverse environmental conditions.

QUALIFICATIONS:

REQUIRED: Master's degree in nursing; Current RI RN License; Minimum of two years of clinical nursing experience in higher education (full or part-time, professional and graduate work included); Demonstrated familiarity with clinical undergraduate and graduate nursing education; Demonstrated computer skills (including data management and multiple software packages); Demonstrated organizational skills; Demonstrated strong interpersonal and verbal communication skills; Demonstrated proficiency in written communication skills; Demonstrated experience working with students; Demonstrated ability to work in a team environment with minimal supervision; and, Demonstrated ability to work with diverse groups/populations.

PREFERRED: PhD or DNP in nursing; Certification as a Healthcare Simulation Educator (CHSE); Demonstrated experience managing simulation experiences; and, Demonstrated teaching experience in a clinical setting.

ALL REQUIREMENTS ARE SUBJECT TO POSSIBLE MODIFICATION TO REASONABLY ACCOMMODATE INDIVIDUALS WITH DISABILITIES.