

New England Association of Schools and Colleges Accreditation

2007 NEASC Documents

Standard 1: Mission and Purposes

Current institutional mission statement	2,4,5,6,9	Mission Statement
Mission statement of colleges, departments, divisions	2,4	See Self-Study
Charter	3	Public Laws/Chapter 2686
Trustee approval of mission statement	3	Approval of the URI's Revised Mission Statement
Vision statement	2,4	Vision Statement
Reports of trustee, faculty committees reviewing mission	2	See Self-Study
Report of periodic review of the mission statement	2	See Self-Study

Standard 2: Planning and Evaluation

Planning

Strategic Plan	3,4,5,6,7,8,9	URI 2006-2009 Strategic Plan
Internal or external review of the plan	1,4,8,9	2006 Management Letter
Related plans: e.g., financial, academic, development,	4,5,6,7,8,9	See Planning Documents
technology, facilities, student services		See Planning Documents
Plans of individual department and units	4	URI Plans
Minutes of planning councils, board planning committees	3	Joint Strategic Planning Committee
		Campus Master Plan Review Team
		Space Enhancement Design and Allocation
		Faculty Senate
Reports reviewing implementations/effectiveness of prior plans	9	
Evaluation		
Institutional factbook	3,4,5,6,7,8,9,10,11	Just the Facts

Program reviews of academic and non-academic units	4,5,6,7,8,9,10,11	Academic Investment and Improvement Model (AIIM)
Specialized accreditation self studies, team reports, decisions	4,5,6,7,8,9,10	See Self-Study
Student course and teaching evaluation forms and reports	4,5	
IPEDS common data	4,6	Common Data Set Items
HEDS or other consortium peer institution data	4,5,6,7,9	URI's Peer Institutions
Internal audit	9,11	Internal Audit
Department or program cost/productivity studies	4,5,9	Department Cost Analysis Data
Standard 3: Organization and Governance		
Trustee by-laws	1	Board of Governor By-Laws
Board membership and affiliation		Board of Governors Members
Trustee minutes	1,2,4,8,9	Board of Governors Minutes
Trustee committees (e.g., academic, budget) and minutes	2,4,8,9	Academic and Student Affairs Committee
		Academic and Student Affairs Committee Minutes
		Facilities Committee
		Facilities Committee Minutes
		Finance and Management Committee
		Personnel Committee
		Personnel Committee Minutes
		Government Relations Committee
Board self study	2	
Board goals	1,2	2005-2008 Goals and Priorities
		RI Board of Governors for Higher Education Goals
College or University Manual	10,11	The University Manual
Faculty handbook	4,5,11	Chapter-4 University Manual
		AAUP Contract
Employee handbook	11	Personal Policies
		URI Procedural Manual

Institutional policy and procedures manual	2,4	Administrative Procedures University Manual Appendices
Policy on board evaluations of the CEO		
Policy on faculty role in programs offered at other campus, internationally, or through diversity	4,5	Chapter 5-University Manual
Membership and roles of advisory committees, institutional standing and ad hoc committees	1,10,11	Committees
Senate or council charter, membership, minutes	2,4,5	Faculty Senate Charter Faculty Senate By-Laws Faculty Senate Membership Faculty Senate Minutes
Job description: principal administrators	2	Job Descriptions - Administrators
Organization Chart		Organizational Chart
Other		RI Board of Governors for Higher Education Indicators
Standard 4: The Academic Program		
General		
Catalogues: undergraduate, graduate, summer, continuing education overseas, branch campus, online programs	6,10,11	URI Catalogue 05-06 See Self-Study
Schedule of program review and specialized accreditations	2	See Self-Study
List of new programs since last review	2	See Self-Study
List of program deletions since last review	2	See Self-Study
List of major program revisions since last review	2	See Self-Study
Format for new program proposals	3	See Self-Study
Undergraduate education		
Statement of institutional definition of an educated person		
Core curriculum or general education program		General Education Program

Studies of student learning outcomes in general education		
Feedback studies from students on their undergraduate experience	2,6,7	
Data on special opportunities for students (e.g., study abroad, internships, research awards, honors): requirements, participation rates, satisfaction, learning outcomes	2,10,11	
Studies of program impact for special areas related to mission (e.g., community service, diversity)	2,10	
Program reviews of undergraduate programs	2	
Graduate Education		
Reports of graduate students' qualifications at admissions		
Graduate student manual	6	Graduate Student Manual
Scholarships, fellowships, and research support awards		See Research Office Report
Integrity in the Award of Academic Credit		
Policy on evaluation of transfer credit	10	Acceptance of Credit and Internal Transfer Transfer Policies RIBGHE Transfer Guide for Students Graduate Student Manual - Transfer Credits
Policy on student grading	10,11	University Manual - Examinations and Grades
Graduation degree audit procedures	11	University Manual - Graduation University Bulletin-Graduation Requirements Graduate Student Manual-Degree Requirements
Contractual relationships involving academic credit	11	
Policies related to course credits	11	University Manual-Courses, Course Enrollment and Fees

Charter, composition, and minutes of committees overseeing courses	11	Appendix B-Constitution of the Faculty Senate
Policies on award of credit for prior experience and non-collegiate work	11	Appendix C-By laws of the Faculty Senate University Manual-8.36.10 – 8.36.37 Graduate Student Manual-7/30 Credit by Examination or Equivalent Univeristy Bulletin 2006-2007- Prior Learning Assessment (PLA)
Policies on satisfactory academic progress	11	Academic Standards for Matriculating Undergraduate Students Graduate Student Manual-Section 10 Scholastic Standing University Bulletin 2006-2007- Probation and Dismissal 2006 Bulletin-Satisfactory Academic Progress Graduate Program - Scholastic Standing
Policies and practices regarding academic integrity	11	University Manual - Cheating and Plagiarism Graduate Student Manual - Cheating and Plagiarism Student Handbook 2006-2008- Honesty, page 9-10
Assessment of Student Learning		Assessment
Studies of student learning in general education	1,2	See Self-Study
Reports of student learning outcomes, by program	2	See Self-Study
Reports of student learning in areas such as service learning,	1,2	See Self-Study
information literacy, study abroad, leadership		See Self-Study
Studies of how students are learning at the institution	2	See Self-Study
Documentation of support for assessment (e.g., Teaching/Learning	2,5	See Self-Study

Center, faculty development, small
grant support

Standard 5: Faculty

Faculty cv's by department (full-time and
continuing part-time)

Faculty employment contract 11

Promotion and tenure criteria and process 1

Faculty hiring plans, overall and by
academic unit 2

Statement of diversity goals 11

Procedures for appointment of new
faculty 11

Office of faculty development: annual
reports 2

List of faculty development funds and
awards

List of teaching support workshops for
part-time and adjunct faculty 4

Policy on faculty workload and
assignment 1,4

Faculty Surveys

Appendix A: 2006 URI Faculty
Survey

Appendix B: Faculty Survey
Comments

Final Report: 2006 Faculty Survey

Teaching and Advising

Policies on academic advising 6,10,11

Studies of the effectiveness of advising 6,10,11

Manual for teaching assistants 4

Documentation of centers, programs to
support teaching

Documentation of faculty/student role in
academic integrity 4,11

Scholarship and Research

Institutional policies on scholarship and
role of research for faculty 1,4

Policies on academic freedom 4,11

Annual report on research productivity and external funding	1,4,9,10
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Standard 6: Students

Admissions

Admissions forms (all levels, all locations)	10
Admissions policy statements	10,11
Admissions goals and recruitment plans and budgets	1
Admissions annual reports	6
Policy on academic sanctions	10,11

Retention

Retention and graduation studies for special categories of students (e.g., transfer students, AHANA students, students studying at a distance, athletes)	4,10,11
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Graduation rate studies	2
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Student Services

Student Services Annual reports, past 5 years	2
Reports on how students are served at branch campuses, other instructional locations, campuses abroad and online	4
Financial aid policy	10,11
Studies of the impact of financial aid on the composition of the student body, admissions, retention, and other salient variables	2,10,11
Training manual for residence hall assistance	10
Resources for commuter students	11
Resources for students studying at a distance	4
Studies of student satisfaction with campus resources	2,4,7

Orientation programs for: freshmen and transfer students, students	4,7	
on other campuses and locations, students on campuses abroad, students studying at a distance, graduate students		
Studies of student participation in out-of-class activities, including	1,2,4,10	See Self-Study
athletics, recreation, arts, cultural activities, etc.		
Policy on student records	10,11	
Career Services		Assessment Grid Career Service Report Career Services Data Presentation FY04 Career Services Overview 2004 Career Services Overview 2005-06 Career Services Overview Fall 2001
Standard 7: Library and Other Information Resources		
Library budget, past 5 years	9	Budget Summary and Trends
Collection development plan	2,4	Collection Management Collection Management Officer's Report Collection Management, Policies and Manual
List of databases and electronically available resources	4	Reference Database E-Journal Database
Copies of agreements with consortia or other libraries	4	HELIN Library Consortium HELIN By-Laws HELIN Agreement
Library annual report	2,4	
Usage statistics	2,4	Library Statistics Library Quick Stats
Schedules and guides for faculty and student training on library	4,5,6	User Guides - General

Statement of information literacy as student learning outcome	4
Comparison of collections, access, and use with peer institutions	2,4
Consultant reports on library collections, access, and services	2,4
Student surveys of library collection, access, and services	2,4
Faculty surveys of library collection, access, and services	2,4,5
List of departmental liaisons to the library; reports of involvement	5
Report of the faculty library committee	5
Reports of library services for students studying at a distance	4
Other Library collections, services, initiatives	

User Guides - Databases
 User Guides - Subject
 User Guides - Assignment
 Library Skills Tutorial
 IM URI Librarian
 Reference Desk
 Interlibrary Loan
 Quick Links for Grad Students
 Quick Links for Faculty
 Creative Effective Library Research Assignments
 Quick Links for Undergraduates
 Plan for Information Literacy at the University of Rhode Island
 Information Literacy/Office of Information Services
 Information Literacy/Information Services
 Information Literacy/LIB120
 Information Literacy/LIB140
 Information Literacy/LIB508
 Comparison of ACRL Statistics
 LIBQUAL Results
 LIBQUAL Results
 Subject Selectors
 Report of the Library Committee
 Digital Commons @ URI
 Library Gallery
 Government Publications
 Research Study Carrels

Technology plan (institutional and/or by unit)	2,4	Report of the Digital Materials Standard and Procedures Group
Policy on support for faculty, students, classes, management	4,5	Strategic Five Year Plan for Information Technology
Programs of training for faculty, students, staff on technology	4,5,6	Office of Information Services Policies
		IITS Consultation Services
		Online Instruction Manuals
		Computing and Internet Support
		Computing and Network Use Policies
		Information & Instructional Technology Services
		Instructional Computing Facilities
		Instructional Support
		Helpdesk
		Instructional Technology Center
		IITS Handouts
		WebCT
		On-Line Instruction Materials
		E-Campus Guide for Faculty
		E-Campus Guide for Students
		Faculty & Staff Technology Toolkit
		Classroom Management Team
Budget requests and funded budgets for technology by year	2,9	Budget Summary and Trends
Technology committee reports	2,4,6,8	
Reports or statements on how technology supports learning	4	Classroom Support
Comparisons with peer institutions	2	NCES Data Peer Comparison
Standard 8: Physical and Technological Resources		
Inventory of space (by campus location)	4	A CAD computer graphics comprehensive data base on space utilization is maintained

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874-4282.

Specific information may be
extracted from
that database for placement on the
web.

Master plan for space 4,6

Facilities
Existing Conditions
North District Campus Plan
Master Plan Review Team
URI Wind Presentation
Capital Projects Update
Parking & Transportation

Rental agreements for instructional space (all locations) 4,6

Communicative Disorders–
Pawtucket
Communicative Disorders –
Kingston
Physical Therapy

Capital budget plan 2,4,6

Report of classrooms/technology space 4

Capital Involvement Plan
Starting Point
Complete Database
CM Team

Policies for system reliability, integrity and security of data 4,9,11

IRC Bylaws
Guidance for Windows
Guidance for Mac
Guidance for Linux
General Security

Policies on individual privacy 11

Intro to FERPA
Policies

Space allocation policy 4,6

Plan
Planning Process
Space

Studies of matching academic programs with space allocation	2,4	Space Policy
Inspections of campus safety of instructional, residential, administrative, and research space	10,11	Growth Projection Sheets
Insurance policies	9,11	Insurance Information
		URI Safety and Risk Management - Insurance
		Safety & Risk Management
		Sightlines, a facilities asset advisor, is presently engaged to conduct a comprehensive evaluation of the University's operating and capital investment trends to address deferred maintenance. Upon completion in Spring '07, it is expected that the University will have a greater sense of its comparative position with regard to its operating and capital investments in relation to its deferred maintenance needs.
Prioritized list of unmet space needs	2,4,6	
Deferred maintenance list	2,4,6	
Plan for addressing deferred maintenance	2,9	
Security plan for academic, administrative, residential space	11	Security Task Force
Reports from committees on space and facilities	2	Emergency Guide Book
Standard 9: Financial Resources		
Budget development policy and procedures	2	Budget Preparation and Control Policy

Minutes of board financial committee	3	RIBGHE Facilites/Finance & Management Committee 4/26/06 RIBGHE Facilites/Finance & Management Committee 1/11/06 RIBGHE Facilites/Finance & Management Committee 3/22/06 Memo re: Audited Financial Statements 1/3/06 Memo re: Audited Financial Statements 1/12/06 Memo re: Audited Financial Statements 3/10/06 Memo re: Audited Financial Statements 4/17/06 Memo re: Audited Financial Statements 4/28/06
Policy on risk management	3,11	URI Policy on Risk Management
Endowment spending policy	3	URI Foundation Endowment Report 2004-05
Investment policy	3	URI Foundation Investment Results 2004
Standard 10: Public Disclosure		
Catalogues: undergraduate, graduate, summer, continuing	4,6,11	URI Catalogue '07-'08
Standard 11: Integrity		
Policies and procedures with information on their dissemination		Accommodation-disabilities Policy Conflict of Interest Policy Discrimination Complaints Policy Employee Assistance Policy Human Research Subjects Policy Layoffs Policy Manual-Appendix G-Univ. Policies Nepotism Policy Sexual Harassment Policy
Academic honesty	4,6	Academic Requirements

Privacy rights		Student Handbook Confidentiality of Records
Academic freedom	4,5	FERPA Agreement between RIBGHE and GAU/AAUP Rights and Responsibilities Affirmative Action Affirmative Action Incidents Report Page Affirmative Action Links and Resources Affirmative Action Search Procedures Disability Services Discrimination Complaint Process PSA Contract Special Programs for Talent Development Talent Development University Policy Statement URI Multicultural Center Women's Center
Non-discrimination and affirmative action	5	Agreement between RIBGHE and GAU/AAUP University Ombud Greivance Procedure
Faculty grievances	5	Student Handbook Report of the Student's Rights and Responsibilities Campaign Judicial Affairs Graduate Student Appeals System
Employee grievances		
Student grievances	6	
(Research Policies found in Standard 4)		
Rights and responsibilities of students living in university	6	
Information on use and effectiveness of the above policies	2	Diversity Focus Group Results

Diversity	Affirmative Action Diversity Source Page
	Career Services Diversity Page
	CELS Diversity Page
	Diversity at URI
Safety	Boating Safety Program
	Institutional Biosafety
	Radiation Safety Office
	Safety and Risk Management
Other Information	AAUP Committees
	Academic Regulations
	Advance Office
	Animal Use Policy
	Conflict of Interest
	Health Insurance Portability & Accountability Act (HIPAA)
	Human Subject Research
	Laboratory Animal Research
	Pharmacy - Cheating and Plagiarism
	Report of the Ad Hoc Task Force on Campus Security
	Research Diving
	Research Ethics Fellows Program
	Research Fellows Program
	Responsible Conduct of Research
	Student Life Cornerstone
	University Conduct System