

**University of Rhode Island
Kingston Campus
Parking Regulations**

As approved by the R.I. Board of Governors for Higher Education

August 2006

Important

The Parking Services Office maintains an online site to provide the most current information regarding parking lots, vehicle registrations, fee structures, regulations and construction traffic impacts. Please visit the Parking Services website regularly for the best information available: <http://www.uri.edu/parking>

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I. PURPOSE

The following Parking Regulations pertain to the parking of motor vehicles on the University of Rhode Island, Kingston Campus.

These regulations are intended to promote orderly and safe movement of all vehicles, provide for pedestrian safety, and assure free and continuing access to buildings and walkways.

Parking on the University of Rhode Island Campus is a privilege, to maintain that privilege operators are expected to follow these regulations.

II. OBJECTIVES

The principal objectives of the parking regulations are to:

- Provide faculty, staff, students, and visitors with the privilege to operate and/or park a motor vehicle while at the University of Rhode Island;
- Ensure that students, employees, and visitors have an appropriate place to park their vehicles;
- Encourage use of alternative forms of transportation and use of the Kingston Connection (RIPTA Transit Service).
- Minimize congestion, noise, and safety problems, and maintain the University and the surrounding community's environment;
- Ensure safety for pedestrians and vehicular traffic;
- Ensure that access for emergency vehicles is maintained at all times;
- Protect the rights of all members of the campus community by equitably enforcing these regulations.

III. AUTOMOBILE REGISTRATION

A. Vehicle Registration

Any motor vehicle at the University of Rhode Island is required to display a current permit or decal. (Students on campus June, July and August are not required to display a decal during the period. However vehicles must park in legal spaces.)

Operators are required to obtain a permit regardless of the length of time the vehicle will be on campus.

Student parking permit registration is provided online at the Parking Services website: <http://www.uri.edu/parking>.

There is an annual parking fee required for all students using vehicles. Please use the website to obtain the current fee structure.

B. Permit Classifications

Note: Refer to the current University of Rhode Island Parking Map available at the Parking Services Website www.uri.edu/parking

Faculty/Staff – (Gold Parking Permit) Issued to persons who are bi-weekly or monthly employees of the University. All Faculty/Staff must park in the areas designated gold on the University of Rhode Island Parking Map, and as indicated on University of Rhode Island Parking Signs.

Faculty/Staff parking permits are *NOT* available online. They maybe obtained at the Office of Parking Services. A current University of Rhode Island employee ID is required to obtain a Faculty/Staff parking permit. Gate Access for Faculty/Staff is automatically achieved when your University Peoplesoft file is completed.

Commuter – (Red Parking Permit - Decal) Issued to students who Reside off-campus in non-university facilities and drive a motor vehicle to the University. All Commuting Students must park in the areas designated red on the University of Rhode Island Parking Map and as indicated on University of Rhode Island Parking Signs.

Greek Resident or Special Program Resident – (Yellow Parking Permit - Decal) Issued to students living in a Fraternity, Sorority, or Special Program House located on University property. All Fraternity, Sorority, or Special Program Residents must park in the areas designated yellow, or as General Resident Parking.

Freshman Resident – (Green Parking Permit - Decal) Issued to students who reside on-campus and have freshman status as noted by Enrollment Services. All Freshman Resident's must park only in the areas designated as General Resident Parking on the University of Rhode Island Parking Map and on University of Rhode Island Parking Signs. Freshman Residents are **NOT AUTHORIZED to park in any other area.**

Upperclassman Resident – (Orange Parking Permit - Decal) Issued to students who reside on-campus and have Upperclassman status as noted by Enrollment Services. All Upperclassman Resident's must park in the areas designated orange or as General Resident Parking.

Graduate Village/University Terrace/ Faculty Apartment Residents – (Blue Parking Permit - Decal) Issued to persons who reside at Graduate Village, University Terrace Apartments or Faculty Apartments. These Apartment Residents must park in the areas designated blue or as General Resident Parking on the University of Rhode Island Parking Map.

General Resident Parking Areas- All General Resident Lots, as indicated on the University of Rhode Island Parking Map are provided as overflow parking areas for any resident vehicle (Upperclassman, Freshman, Apartment Resident, Greek and Special Program Resident) displaying a current permit.

Visitor Permits (Daytime) – (Multicolored pass) Colors are determined on a daily basis. Issued by the URI Visitor Center, to persons not employed or enrolled at the University and have a motor vehicle on University Property. All visitors must park in the areas designated as pink on the University of Rhode Island Parking Map and on University of Rhode Island Parking Signs.

Visitor Permits (Overnight) – Passes for overnight and/or weekend guests can be obtained after 5:30PM at the Barlow Village Watch Station. Visitors will be provided overnight parking instructions by the attendant.

Permit Conditions

All parking permit decals must be permanently attached to the lower right side (passenger side) of the vehicle's windshield. Hangtags must be hung on the mirror with all numbers, dates and barcodes visible. Visitor/Guest passes must be placed on the dashboard and be clearly visible through the windshield.

The individual issued any permit is responsible for adherence to the University of Rhode Island Parking Regulations and for all violations incurred by the permit.

Vehicles failing to display a permit or improperly permitted, are not allowed to be parked and are subject to removal and/or ticketing without warning during the regular academic year.

All permits are issued on an annual basis. All authorization dates and fees are not prorated by semester, course load, or any other factor. All authorization dates and fees are in effect regardless of the time of year the parking permit is obtained.

Students may be held responsible for any parking violations received by their guests.

All parking permits from previous years should be removed from the vehicle.

Changes in vehicle information of a permitted vehicle must be updated immediately through the website. Failure to update vehicle information can result in the ticketing and/or towing of the vehicle.

Failure to display a current parking permit, update vehicle information, or heed warnings can result in ticketing and/or removal of the vehicle from University property at the owner's expense.

C. Refunds

Parking Services utilizes the time frames established by URI Enrollment Services to be consistent. No refund will occur after the University Drop or Add deadline each semester. Before the deadline, a full refund for the decal price will be awarded. The original decal being refunded must be provided to the Parking Services Office before the refund processing can be completed.

D. Replacement Decals

If for any reason, a decal needs to be replaced (accident, broken windshield, lost, stolen) a replacement can be purchased online.

Please check the website for the current processing fee.

The following condition applies to obtain a replacement:

An original decal must have been purchased at full price, and documentation of the loss.

Procedure to obtain a replacement decal is as follows:

- Order a replacement decal at our website www.uri.edu/parking)
- Pay the current fee either by Visa/MasterCard, electronic check or money order, as instructed online
- Once your payment has cleared (usually one business day) and your request has been approved, you will be able to print a temporary permit. The 10 day temporary pass will serve as a permit for the vehicle until the new decal is mailed to the address given.
- Display this temporary permit on the dashboard of your vehicle and park in the appropriate assigned lot.

E. Procedure for Changing Vehicles

It is the responsibility of the registered student to update their vehicle information online anytime there are changes to their account (i.e. License plate number change, vehicle make change, new address etc.)

The process is as follows:

- Remove the current decal from the vehicle you will not be using (the decal is made to be removed for such cases. If the adhesive on the decal seems soiled, you can rinse in warm soapy water to clean). Let air dry before re-affixing.

- Properly display the decal on the new vehicle you intend on using
- Go to the URI Parking Services website www.uri.edu/parking
- Go into your personal account and change your vehicle information.

IV HANDICAP PARKING

Spaces designated for disabled parking can only be used by vehicles displaying a valid State Disability license plate or a State issued Disability Placard.

Spaces designated as disabled parking are reserved at all times. Special disability permit holders may park in any legal parking space when designated spaces are full.

The University of Rhode Island considers unauthorized parking in handicapped areas or unauthorized use of a state disability plate, or state disability placard a very serious offense, and will result in the ticketing and towing of the vehicle.

Please honor our handicapped parking areas.

V. PARKING AREAS

Any permitted vehicle on campus is required to park in the proper designated parking area between lines in a designated parking space. All designated parking areas are shown on the University of Rhode Island Parking Map : <http://www.uri.edu/parking>.

Each designated area is color coded to match the color of the parking permits allowed in that particular area. The responsibility of finding legal parking spaces rests with the vehicle operator.

Lack of a convenient parking space is not considered a valid reason for violation of the regulations.

University lot designations may be changed from time to time as deemed necessary.

VI. PICKUP AND DELIVERY

At various times members of the community may have the need to park in close proximity to either their residence hall or office to load or unload heavy personal belongings. Permission must first be granted by the Parking Services Office.

The vehicle must not block either emergency or other access to the facility, including fire lanes and handicapped spaces, and sidewalks.

When permission is granted, you are expected to display the four-way flashers on your vehicle, and may not park any longer than ten (10) minutes.

Failure to display a current parking permit, update vehicle information, heed warnings or regulations can result in ticketing and/or removal of the vehicle from University property

VII. ADDITIONAL PARKING GUIDELINES

Students on official business or employed in any University office are expected to display their current parking decal, and park in designated student lots and walk or ride the transit to any office. This policy is a year-round policy.

Any form of non-emergency vehicle maintenance is prohibited by students or employees on campus (i.e. oil changes). Call Parking Services when Motorist Assistance (MA) is needed. Please see the website for details on this free service on the Kingston campus. <http://www.uri.edu/parking>

VIII. SNOW REMOVAL

In order to effectively clear the campuses of snow, a notification that a snow emergency is in effect will be given to the campus community via the campus voicemail system. Specific instructions may be given by Facilities Services regarding the moving of vehicles. If you are parking in a lot that is generally empty, please park at the perimeter, close to other cars that may be in the lot. The Facilities Services staff can clear lots more effectively if vehicles are not scattered throughout the lot. If you are parking in a lot that has already been plowed, please park in a space that has been cleared. Occasionally, a vehicle will leave from a lot that was cleared while the vehicle was parked in the lot. The result is scattered, unclear spaces. The Facilities Services staff will be back to clear these spaces at a future time. Please do not park in them.

IX. DAMAGE OR THEFT

The University is not responsible for any loss or damage to a vehicle, theft of a decal, its accessories, or its contents by reason of theft, accident, fire, or otherwise while on the University of Rhode Island campus. The responsibility for a vehicle, its accessories and contents while on campus, shall at all times reside with the owner and/or operator of the vehicle. Owners should take precautions such as always locking valuables and vehicles and activating anti-theft devices. Owners should also ensure that they have appropriate insurance coverage for this purpose.

X. CITATIONS/TOWING/IMMOBILIZATION - Enforcement

Any motor vehicle parked in violation of the University of Rhode Island Parking Regulations may be subject to towing/immobilization. All charges for towing, storage or removal of a parking boot, are the responsibility of the owner. The University assumes no responsibility for damages to the vehicle either during towing or storage.

Non-registration of the vehicle can result in towing without previous issuance of citations.

The University reserves the right to utilize various methods and strategies to enforce effectively any or all parking regulations herein. This could include, but not be limited to, internal and external processes of hearings, judicial proceedings, fines, citations, warnings and removal of vehicles from the property as deemed necessary.

Failure to display a current parking permit, update vehicle information, heed warnings or regulations can result in ticketing and/or removal of the vehicle from University property

XI. ABANDONMENT

The University of Rhode Island Police Department will seek criminal complaints on vehicles left on University property in violation of Rhode Island Motor Vehicle Law. Vehicles without current or proper plates are subject to Police Department actions.

XII. VACATION PERIODS/SUMMER SESSION

The University of Rhode Island Parking Regulations are in effect throughout the entire calendar year. Enforcement is consistent year round in accordance with these regulations.

During semester break - students wishing to leave cars on campus must first contact the Office of Parking Services with the vehicle information. Students will be informed of designated parking areas. Motor vehicles are left at the students' own risk.

There will be no storage of vehicles on the University of Rhode Island Campus during the summer months.

XIII. MOTORCYCLES

Motorcycles are required to be registered with Parking Services and display a current parking decal. Motorcycle operators must abide by all traffic and parking regulations. Motorcyclists must use only campus roads and must park in appropriate parking areas. Motorcycles are not allowed on the grass areas, in buildings, or under building overhangs.

XIV. LOST, STOLEN OR FRAUDULENT PARKING PERMIT DECALS

Parking permit decals must be affixed directly to the vehicle window. Taped or loose parking permit decals are not allowed and will be considered a violation. Any lost, stolen, or missing parking permit decals must be reported to Parking Services office immediately. Upon the filing of a lost, stolen, or missing parking permit decal report, the original parking permit decal becomes invalid.

University Police Officers and Campus Patrol Persons shall be authorized to ticket and tow any vehicle on which a reported lost or stolen parking permit or decal is displayed and to confiscate the parking permit.

The registered operator of that vehicle may be subject to immediate revocation of the University Parking Privileges for a period of one year and will be issued a citation for fraudulent use of a University of Rhode Island parking permit.

Any vehicle whose owner or operator has been advised that his/her right to operate on campus has been revoked or suspended may not operate or park on any university campus. Vehicles found in violation of the provisions of this section shall be removed from the campus at the owner's expense.

XV. HOSTING CAMPUS EVENTS

University Departments or Programs hosting events need to notify the Parking Services Office at least two weeks prior to their event, to facilitate the management of visitor parking and transportation during normal business hours and to obtain the necessary visitor parking permits. Otherwise all visitors must plan to stop first at the Visitor's Center before going to their campus destinations.

XVI. LIST OF PARKING VIOLATIONS

On 5/19/99 the Board of Governors for Higher Education approved the following list of parking violations and fines universally applicable to all institutions of higher learning under the control of the board and pursuant to RIGL 16-59-1: A fine for each violation will be assessed for the following violations:

- 1. No parking area**
- 2. Non-Registration or not displaying a parking permit.**
- 3. In an area without a proper permit.**
- 4. Blocking (ramps, travel lanes, access ways, entrances, gates, parking areas, and loading areas)**
- 5. Improperly parked/overtime**
- 6. Not within a marked space**
- 7. Blocking snow removal**
- 8. Parking in a fire lane**
- 9. Parking within 8 feet of a fire hydrant.**

Parking in marked Handicapped spaces is a RI State Statute (RIGL 31-28-7(F)).

Any and all Rhode Island Motor Vehicle Laws are in effect on all campuses and subject to enforcement.

XVII. BILLING FOR VIOLATIONS

The University of Rhode Island does not bill or receive payment on behalf of Rhode Island Traffic Tribunal for violations. Please follow the instruction provided on the original citation regarding payments.

XVIII. PARKING APPEALS PROCEDURE

Current procedure for the appeals process of a parking citation is with the Rhode Island Traffic Tribunal. The State Traffic Court requires that Only the registered owner of the vehicle may appeal a parking citation by making an appearance at the Court on the specified court date indicated on the ticket.

Any future changes in the appeals process will be posted at the Parking Services Office and on the Parking Services website: <http://www.uri.edu/parking> .

XIX. DELEGATED AUTHORITY

The Parking Services Director may make temporary changes of these parking regulations that do not substantially change the intent of these regulations. The University will bring such changes to the Board of Governors periodically for approval.

XX. UNIVERSITY OF RHODE ISLAND PARKING MAP

Please visit the Parking Services website for the current University of Rhode Island Parking Map

XXI. EVENING PARKING EXCEPTIONS

Accommodations are made to meet student parking needs. Please check the Parking Services website for the most recent listing of approved after hours lots. <http://www.uri.edu/parking>

(end:RFD 8/06)