

TAP Parking Permit Refunds

Permit refunds will be issued only upon withdrawal from the University or to resident students who become commuter students. Members of Graduate Assistants United (GAU) who are hired after the start of the semester will be refunded a prorated amount based on their hire date. All refunds will be made net of an administrative fee of \$10.

In order to receive a full or partial refund for a parking permit, the permit holder must not have any outstanding parking tickets or fees on their account and must provide 1) a copy of the e-Campus page that documents withdrawal from all current classes, 2) a copy of the e-Campus page that documents they were a resident who has moved off campus, or 3) in the case of GAU members, a departmental document showing their hire date.

Requests for refund must be submitted with documentation to TAP@uri.edu prior to the deadline dates below:

Full refund (less \$10 administrative fee):

1. Permits purchased for use during the Fall and Spring semesters sales period: Refunds must be requested before or within the first two weeks from the first day of classes as defined in the University's Official Academic Calendar.
2. Permits purchased for use during the Summer semester or J-Term Session sales period: Refunds must be requested before or within the first week of Summer or J-Term Session.

50% refund (less \$10 administrative fee):

1. Permits purchased during the Fall semester sales period: Refund requested after the first two weeks of Fall semester, but before Sept. 30.
2. Permits purchased during the Spring semester sales period: Refund requested after the first two weeks of Spring semester, but before Feb 28.
3. Permits purchased during the Summer Semester/J-Term sales period: Refund requested between eight (8) and fourteen (14) days of purchase.

Conversion of a resident permit to a commuter permit (minus \$10 administrative fee):

Students who purchase a resident permit and then move off campus will be refunded the difference in cost between the resident and commuter permit less the administrative fee. (Example: resident permit = \$285, Commuter permit = \$200; difference = \$85, less \$10, fee for a total refund = \$75).

Permits not eligible for refund:

1. Day passes, hourly parking passes, and event passes are non-refundable.

All Requests may be reviewed by the Manager of Transportation and Parking who may at their discretion issue refunds that differ from the above schedule based upon the documents submitted with the refund request.