

# Guide to Thesis and Dissertation Proposals

## **Deadline Dates:**

Reference the [Graduate School Academic Calendar](#) for the following deadlines:

- ❖ PhD students: IRB/IACUC submissions due to the Office of Research Integrity for dissertation proposals for specific term graduation deadline
- ❖ Dissertation proposals for specific term graduation deadline
- ❖ Master's students: IRB/IACUC submissions due to the Office of Research Integrity for thesis proposals for specific term graduation
- ❖ Thesis proposals for specific term graduation deadline

**Thesis and Dissertation Proposal Approval Form:** <https://web.uri.edu/graduate-school/forms/>

**For information on the format and content of the proposal see:**

<https://web.uri.edu/graduate-school/academics/thesis-dissertation/>

## **Reminders:**

1. Make sure that you enter the correct email addresses for your committee members on the form
2. Once your committee has signed your form, take it to the Office of Research Integrity for signatures regarding the Responsible Conduct of Research and if applicable, IACUC or IRB.
3. Submit the signed form with 3 paper copies (double spaced, double sided) to the Graduate School.

## **Responsible Conduct of Research**

All graduate students who are writing theses / dissertations are required to complete training in the Responsible Conduct of Research. Completion of this training must be certified with a signature by the Office of Research Integrity on the thesis/dissertation proposal approval form. The Office is located in the basement of the Research and Grant Accounting Building (across from Quinn Hall).

There are several ways to complete this training; please visit this webpage for more information:

<https://web.uri.edu/research-admin/office-of-research-integrity/responsible-conduct-research/>

If you complete RCR training online, please bring a paper copy of your CITI certificate to the Office of Research Integrity along with your thesis/dissertation approval form to get your form signed.

## **Human Subject Research / IRB Help Sessions**

If you need help with a Human Subject Research Institutional Review Board (IRB) protocol application or would like to better understand upcoming changes to the federal regulations overseeing human subjects research, please attend a group IRB Help Session. Group IRB Help Sessions will answer your questions and give you tips about the IRB Application forms, Amendments, Consent Forms, Site Permission letters, etc.

Please visit this webpage for more information:

<https://web.uri.edu/research-admin/office-of-research-integrity/human-subjects-protections/>