

Graduate Council Meeting No. 527 December 2, 2019 Minutes

Council Members Present: Theresa Deeney, Feruz Ganikhanov, Nisa Ghonem, Kathy Hutchinson, Amanda Izenstark, Kathryn Jervis, Stephen Kogut, Ingrid Lofgren, Mary Moen, Colleen Mouw, Derek Nikitas, Ted Walls, George Tsiatas, Mehmet Gokhan Yalcin

Council Members Absent: Jacqueline Britto, Bethany Jenkins, Kimberly Rivera

Graduate School Present: Nasser Zawia, Brenton DeBoef, Alycia Mosley Austin, Cara Mitnick, Jessica Martinez

I. Call to order

➤ Time: 2:05 pm by Colleen Mouw, Chair

II. Approval of Minutes of Meeting Number 526, 4 November 2019 (please see attachments)

★ Motion to approve the minutes.

- Majority approved
- Abstained: Ingrid Lofgren (Not present during last meeting)

III. Conferral of Graduate Degrees (Zawia)

★ Motion: Move to recommend to the Council of PostSecondary Education approval of the candidates for the award of graduate degrees whose names will be certified by the Graduate Council and the Graduate School for December 2019.

- Unanimously approved

IV. Announcements

A. Graduate Program Directors Lunch Debrief (DeBoef)

1. Topics discussed during the luncheon included; CAS and fee structure, how the Graduate School manages forms, and TransForm.

B. Professional Development Upcoming Events (Mitnick)

1. Very successful LinkedIn program with 27 students attending.
2. Handout was distributed on data of how the Graduate Writing Center has performed on the first year.
3. Last day the Graduate Writing Center is open this semester is on December 17th.
4. The Graduate Writing Center is open two weeks during J-term, January 6th - 17th.

C. Recent appointments to the Graduate Faculty since those listed on 4 November 2019 meeting agenda (DeBoef)

Gellwynn Jusuf, Adjunct Professor in the Department of Environmental and Natural Resource Economics, nominated by Dr. Hirotugu (Hiro) Uchida

Xiaozhen Wang, Adjunct Professor in the Department of Electrical, Computer and Biomedical Engineering, nominated by Haibo He

Kathleen McIntyre, Assistant Professor in Gender and Women's Studies, nominated by Nedra Reynolds

V. New Business

- A. Responsible Conduct of Research certification for graduate students (*Myatt - 10 mins*)
1. Ted Myatt and Mary Riedform from the Office of Research Integrity presented.
 - a) Oversee the Responsible Conduct of Research (RCR) training for Graduate Students.
 - b) Memo was distributed detailing topics incorporated within the RCR training.
 2. RCR training is a requirement of federal sponsors for research from NSF, NIH to NIFA. Primarily students take an online course.
 3. Compared current practice with other institutions delivery of the training.
 - a) UNH requires online training plus a mandatory seminar.
 - b) UCONN and Main have one credit course that covers research ethics as an option.
 - (1) Currently UCONN offers a general one-credit RCR course and gives departments/colleges to create their own specific course in addition to.
 4. Requested feedback from the Graduate Council on how to best deliver the RCR training.
 - a) Currently Nursing is submitting a curriculum revision for their program to include one credit RCR course.
 - b) A one-credit RCR course could originate from the Graduate School in collaboration with the Office of Research Integrity. The course could be offered through the Graduate School that way any college can take the course without any special permissions if the Graduate Council agrees on this path.
 - (1) The Graduate Curriculum Committee had previously discussed the possibility of having a one-credit RCR course. It could be similar in the course number as undergrad 101 and could be a 501 introductory course graduate students take. There could be different sections for each college/department.
 - c) There is a TA workshop over the summer. Suggestion to have an RA workshop over the summer as well. It would allow students a head start in the application process. An RCR workshop could be incorporated within the TA workshop to expose students to what RCR is.
 - d) Start exposing students to RCR during undergrad career.
 5. All thesis Masters students are required to take RCR training.
- B. URI's position amongst Research I and Research II universities (*Walls - 10 mins*)
1. During early November meeting with Provost DeHayes and Vice Provost Bodah, it was encouraged to look at the characteristics of the potential new Dean of the Graduate School who could help progress URI from a Research I to a Research II university. Ted Walls met with John Stringer, new Director of Institutional Research.
 2. Summary of meeting between Ted Walls and John Stringer were shared through the Graduate Council shared google drive.
 3. Discussed scatter plot and what it would take for URI to become a Research II university. URI is very close to becoming a Research II university.
 - a) Ten additional doctoral graduates would get us to Research II university.
 - b) Research revenue would contribute. Target of one hundred million.
 - c) Universities that are very high in research are; Mississippi State University, University of Texas Arlington, Drexel University, University of Arkansas, University of Texas El Paso. Regionally - University of New Hampshire and Boston College.
 - d) There's one characteristic that seems to be a take away for the new potential dean, the ability to be strategic and synergistic with other entities of the university to forward both of those schools increase in enrollment and increase in Revenue.

C. Revisions to Grad Faculty Status (*Zawia*)

1. In August 6, 2019 response to the Ad Hoc Committee, the President and Faculty Senate Chair asked that the Graduate Council prepare language regarding GFS and submit it to the President and Faculty Senate for inclusion in the UM. The Graduate Council saw this as a chance to update and revise existing legislation on GFS within Appendix I to align between how Graduate Faculty Status (GFS) is defined, managed, and reviewed in the University Manual versus the Graduate School Manual.
2. Surveyed New England Land Grant Universities that are similar to URI on how they handle GFS like University of Connecticut, University of New Hampshire, University of Maine, University of Vermont, University of Massachusetts Amherst, University of Michigan, University of Delaware, and North Carolina State University.
 - a) Viewed how initial appointments are made, reappointments, how GFS is removed and in what circumstances.
 - b) Within all universities survey, GFS is granted by The Graduate School, Graduate School Dean.
 - c) No inconsistent findings compared to URI GFS Appendix I.
3. Updated current GFS database. Example of one college database was distributed along with a draft summarized statistics chart of total GFS across colleges.
4. The Graduate School provided the Deans and Associate Deans of the colleges with a revised GFS list for the colleges to review and edit. The list provided to the Graduate Council is the what the colleges have approved and corrected so far. Two colleges have not submitted their revisions.
5. Once the GFS database is finalized, the Graduate School will manage the list.
6. Feedback from the previous Graduate Council meetings in the Fall of 2019 was added and revisions were made to Appendix I.
 - a) In section 1.0, Lecturers were added and the criteria for GFS based on fundamentals of their discipline.
 - b) Section 2.0 was expanded based on current practices. Graduate faculty status will be a requirement for University of Rhode Island faculty member to serve on any graduate student committee. GFS is defined as serving on student committees. Major professors can only be URI faculty who are continuing tenured or tenure-track faculty. Adjunct and tenure track faculty have the ability to serve as co-major professors. Teaching didactic graduate courses does not require GFS.
 - c) In section 3.0 GFS is granted automatically to newly hired tenure-track faculty for a period of five years. GFS shall be subject to review outlined in section 5.0.
 - d) In section 5.0 periodic review is required and frequency of evaluations is up to the colleges not to exceed four years.
 - e) In section 6.0 updated current language to include the faculty member whose GFS is requested for removal have due process. Such requests will need the academic Dean and Faculty member involved to submit written evidentiary documentation to the Graduate Council's Standards Committee. The Graduate Council will then approve or reject the request. Process for repeal was added. Faculty member would have to appeal the decision directly to the Provost.
 - f) Suggestion:
 - (1) In section 6.0, add after a period of 3 years when a faculty member whose GFS is removed can reapply with approval.
 - (2) In section 6.0, add more detail for what would result in GFS removal such as stating 'in cases where graduate students were put at risk by poor mentoring, gross misconduct, or neglect.'
 - (3) In section 6.0, correct language that states the faculty member can submit written documentation if GFS is requested for removal. Needs to be clear that the faculty member is submitting documentation in their own defense.

- ★ *Motion to approve the current document in hand with the changes proposed and editorial corrections.*
- *Unanimously approved*

VI. Graduate Curriculum (See Google Drive for Course forms) (DeBoef)

400-LEVEL COURSE CHANGES

College of Business

BUS 467 Customer Analytics

Analyze a brand's social media positioning, apply analytical skills to social network data for marketing research, and develop strategies for social media marketing that help meet broad marketing objectives. *3 credits*

Adding eligibility for graduate credit.

★ *Unanimously approved*

BUS 475 Social Media for Marketing: Analytics and Strategy

Frameworks and quantitative approaches for implementing strategic customer relationship management, customer-based marketing metrics, essential database marketing tools, supplier/customer selection and targeting. *3 credits*

Adding eligibility for graduate credit.

★ *Unanimously approved*

College of Arts & Sciences

MUS 407 The Symphony

Study of the development of orchestration and of formal procedures such as the sonata, rondo, and variations. Includes works by composers such as Haydn, Beethoven, Brahms, and Tchaikovsky. *3 credits*

Changing course description to remove "Offered every seventh semester."

★ *Unanimously approved*

MUS 408 The Opera

History of opera from its beginnings in Italy in the 17th century to the present, including works by composers such as Monteverdi, Purcell, Mozart, Wagner, Verdi, and Puccini. *3 credits*

Changing course description to remove "Offered every seventh semester."

★ *Unanimously approved*

MUS 430 The Renaissance Era

Music at European courts and cathedrals (1400-1600), including vocal masses, motets, madrigals, and chansons, and instrumental canzonas, ricercars, toccatas, and variations of Dufay, Josquin, Palestrina, Gabrieli, et al. *3 credits*

Changing course prerequisites and description to remove "Offered every seventh semester."

★ *Unanimously approved*

MUS 431 The Baroque Era

Music of 1600-1750, from the rise in Italy of opera, oratorio, idiomatic instrumental music, the sonata, and the concerto, through the works of German masters Bach and Handel. *3 credits*

Changing course description to remove "Offered every seventh semester."

★ *Unanimously approved*

MUS 432 The Classic Era

Music of 1750-1825, beginning with the founders of the Classical style, including D. Scarlatti, Gluck, and the sons of Bach, and culminating in the works of Haydn, Mozart, and Beethoven. *3 credits*

Changing course description to remove "Offered every seventh semester."

★ *Unanimously approved*

MUS 433 The Romantic Era

Music of 1825-1900, with emphasis on topics central to the era, including program music, nationalism, piano virtuosity, opera, lieder, the cyclic symphony, and turn-of-the century Viennese post-Romanticism. *3 credits*

Changing course description to remove "Offered every seventh semester."

★ *Unanimously approved*

MUS 434 The Modern Era

Music of the modern era, with emphasis on changing aesthetics as revealed through the analysis of selected compositions. *3 credits*

Changing course prerequisites and description to remove "Offered every seventh semester."

★ *Unanimously approved*

500-LEVEL COURSE CHANGES**College of Arts & Sciences****ENG 501 Workshop in Creative Writing**

Close supervision and discussion of creative writing, including poetry, nonfiction, short prose forms, scripts, and novels. May be repeated once if emphasis changes. *3 credits*

Course deletion.

★ *Unanimously approved*

PHY 510 Mathematical Methods of Physics

Topics designed to include applications in physics: linear algebra; determinants, matrices, eigenvalues; properties of finite and infinite bases; basics of numerical linear algebra; probability and statistics; Monte Carlo methods. *3 credits*

Changing prerequisite for only graduate students.

★ *Unanimously approved*

PSC 504 Ethics in Public Administration

This course explores through case studies, class discussion, films, and readings how ethical deliberation in the public sector is an essential commitment and skill for public administrators. *3 credits*

Changing course title and description.

★ *Unanimously approved*

PSC 507 Government and Financial Administration

Political, administrative, and technical elements of government financial management in public policy settings are examined. Special emphasis is placed on local and state governments and public authorities. *3 credits*

Changing title and method of instruction from seminar to lecture.

★ *Unanimously approved*

PSC 583 Seminar in American Politics

Critical consideration of central issues in American political institutions, behavior, and policy making. *3 credits*

Updated course description and course title to "Public Policy Analysis."

★ *Unanimously approved*

College of Business**MBA 532 Organizational Behavior for Healthcare Professionals**

Examination of the theory, research and practice of organizational behavior in health care organizational settings. Focus on individual differences, communications, group dynamics, motivation and leadership in the workplace. *3 credits*

Course deletion.

★ *Unanimously approved*

MBA 533 Financial Accounting for Healthcare Professionals

Learn to prepare, interpret and use health care financial reports. *3 credits*

Course deletion.

★ *Unanimously approved*

MBA 534 Financial Management for Healthcare Professionals

Learn operational knowledge of healthcare financial management theory and concepts, and apply in a healthcare environment. *3 credits*

Course deletion.

★ *Unanimously approved*

MBA 535 Information Resources for Healthcare Professionals

Concepts of information technology and information systems in the context of a healthcare organizational environment. 3 credits

Course deletion.

★ *Unanimously approved*

MBA 536 Healthcare Operations & Supply Chain Management

Learn the factors that impact the design and management of healthcare operations and supply chains. 3 credits

Course deletion.

★ *Unanimously approved*

MBA 537 Managerial Accounting for Healthcare Professionals

Learn to identify, explain, and use managerial accounting information needed by an organization's management for decisions in a health care environment. 3 credits

Course deletion.

★ *Unanimously approved*

MBA 538X Law of Healthcare Administration

Introduction to basic legal principles in healthcare management, to understand the application of law to healthcare entities. 3 credits

Course deletion.

★ *Unanimously approved*

MBA 584 Buyer Behavior

Analysis of major factors influencing the behavior and demand of consumers. Emphasis on using these factors to identify and segment target markets and to assess the effects of these factors on markets. 3 credits

Changing course from lecture to online.

Recommend Tabling – Needs Online Course Supplement form.

★ *Motion to table until Online Course Supplement form is provided.*

○ *Unanimously approved*

Graduate School of Oceanography**OCG 480/580 Introduction to Marine Pollution**

An introductory course in marine pollution emphasizing geochemical aspects of the sources, transport, and fate of pollutants in the coastal marine environment. 3 credits

Cross-listing as CVE/OCG 480/580.

Recommend Tabling – Needs a letter from the chair of CVE, Leon Thiem, indicating their support.

★ *Motion to table until chair of CVE indicates their support.*

○ *Unanimously approved*

NOTICE OF CHANGE

Communication Studies – Creation of an Accelerated Bachelors/Masters program in Communication Studies.

★ *Unanimously approved*

History – Creation of an Accelerated Bachelor/Masters program (both with and without thesis) in History.

★ *Unanimously approved*

Medical Physics – Change in course requirements for MS in Medical Physics. Replace the currently required BIO121+lab, BIO242+lab with BIO220,221,222,223. The previously required courses are no longer offered.

★ *Unanimously approved*

Political Science – Creation of two concentrations within the MPA program, Policy Analysis and Public Management.

★ *Unanimously approved*

Music – Removal of tracks in conducting, performing, and composition from the MM in Music Education program.

★ *Unanimously approved*

English – Removal of the GRE as a requirement for admission to the English PhD program.

★ *Unanimously approved*

Library and Information Studies – Creation of a new track in Information Equity, Diverse Communities, and Critical Librarianship. No new courses are required for the new track.

★ *Unanimously approved*

Business Administration – Replacement of the option “management science” with “supply chain management” in the catalog listing for the College of Business PhD program in Business Administration.

★ *Unanimously approved*

Professional Supply Chain and Analytics – Creation of the PSA course code.

★ *Unanimously approved*

400-LEVEL NEW COURSE PROPOSALS

Interdisciplinary Neuroscience Program

NEU 410 Experiential Neuroscience

This is an internship course using practical work experience with guided teaching to help students develop personal, professional, and academic competencies. *1-6 credits*

★ *Unanimously approved*

NEU 460 Neuroscience Journal Club

This seminar course will focus on recently published peer-reviewed neuroscience articles. It will familiarize students with current techniques and critical assessment of scientific data. *1 credit*

★ *Unanimously approved*

College of the Environment and Life Sciences

AFS 488X Marine Plastic Pollution

Overview of the sources, distribution and impacts of plastics on marine organisms; techniques used to collect, extract and identify marine plastics; solutions and policy considerations. *3 credits*

★ *Unanimously approved*

BIO 465X Coral Reef Ecology

Examine the processes that generate the biodiversity on coral reefs, evaluate the impacts of human activities on them and recognize the strategies to preserve these unique ecosystems. *3 credits*

★ *Unanimously approved*

500-LEVEL NEW COURSE PROPOSALS

College of Arts & Sciences

CSF 560 Cyber Threat Intelligence

Introduction to cyber threat intelligence and how it is applied across public and private sector organizations. Topics include stages of intelligence life cycle, cyber security frameworks, tradecraft skills. *4 credits*

★ *Unanimously approved*

VII. Old Business

A. Procedure for adding new programs (*Mosley Austin*)

1. Discussion occurred in October 2018 of when to use the Change/Add Degree Form versus submitting a new admissions application. During that meeting it was decided that:
 - a) Master's or PhD students who are applying for a certificate can use the Change/Add Degree form.
 - b) Master's and PhD students who are staying in the same program can use the Change/Add Degree form.
 - c) Master's or PhD students applying/changing to a degree in a different program need to submit an application through CAS. Application fee can be waived.
 - d) Certificate students who want to add a Master's or PhD will need to submit an application. Application fee can be waived.
2. Procedures listed prior is the current practice. Planning on amending the form to include more explicit instructions about who should use the forms. The form will also include a section for a second Program Director signature. The current form is not specific as to which Program Director should sign, current program or new program.
3. Graduate Council decided to allow certificate students to use the Change/Add Degree form if applying to a program within the same discipline instead of submitting a CAS application.

B. Fellowships and Scholarships scoring (*Mosley Austin*)

1. New scoring procedure through InfoReady will change for the upcoming awards.
 - a) Each section of the rubric will have a series of buttons. The reviewer will click on the corresponding number to the score. Changing to a different module will reduce the number of errors and speed along the process.
 - b) With the new streamlined process of using InfoReady, students can be notified sooner, by the end of March, if they are awarded the fellowship or scholarship. The review time will not change for reviewers.

- ### **C. The Graduate Council discussed preparations for the upcoming meeting with Provost DeHayes scheduled for Monday, December 9, 2019 at 9:30 am to discuss the new Graduate School Dean search.**

VIII. Adjournment

- **Time: 4:02 pm by Colleen Mouw, Chair**