

Dissertation Proposal Approval Form\*



Student Name [input box]

Today's Date [input box]

URI ID [input box]

Department [input box]

Preferred E-mail [input box]

Program [input box]

Student Phone # [input box]

Specialization (if applicable) [input box]

Title of Proposed Dissertation (100-character maximum)

[Large input box for dissertation title]

\*Student: ONCE COMPLETED, THIS FORM MUST BE PRINTED AND SUBMITTED ALONG WITH 3 HARD COPIES OF THE PROPOSAL TO THE GRADUATE SCHOOL. Please fill in the names and e-mail addresses of your program committee members below. Please note that this information must match that on the previously approved form establishing your program committee. Save the form in the following format, URIID\_Lastname\_firstname\_DAF.pdf (ex:1002xxx34\_Smith\_John\_DAF.pdf)..

Major Professor [input box]

E-mail [input box]

Co-major Professor (if applicable) [input box]

E-mail [input box]

Inside Committee Member [input box]

E-mail [input box]

Outside Committee Member [input box]

E-mail: [input box]

Additional Committee Member (if applicable) [input box]

E-mail: [input box]

Additional Committee Member (if applicable) [input box]

E-mail: [input box]

\*Student: Please provide the name and e-mail address of the Department Chair or Graduate Director that will approve this form before submitting to The Graduate School. Then electronically sign and forward to your Major Professor. Once this form contains all signatures except for that of the Graduate School, PRINT THIS FORM AND SUBMIT TO THE GRADUATE SCHOOL ALONG WITH 3 HARD COPIES OF YOUR DISSERTATION PROPOSAL.

Department Chair / Graduate Director [input box]

E-mail: [input box]

1. Student Signature [input box]

2. Major Prof. Dept. [input box]

Major Professor Signature [input box]

(if applicable) sign the form, save and send as an attachment to Co-major Professor

[input box]

At [input box]

3. Co-Major Professor Dept. [input box]

Co-Major Professor Signature [input box]

After all major professors have signed the form, the form is to be saved and sent as an attachment to Inside Member

[input box]

At [input box]

4. Inside Member Dept. [input box]

Inside Member Signature [input box]

Sign the form, save and send as an attachment to Outside Member

At

5. Outside Member Dept.

Outside Member Signature

(if applicable) sign the form, save and send as an attachment to Additional Member

At

Otherwise, sign the form, save and send as an attachment to the student

6. Additional Member Dept.

Additional Member Signature

(if applicable) sign the form, save and send as an attachment to Additional Member

At

7. Additional Member Dept.

Additional Member Signature

**After all additional members have signed the form, the form is to be saved and sent as an attachment to the student**

**Student:** See appendices D or E in the Graduate School Manual (GSM) and the [Research Integrity Website](#) for further instructions, and Section 7.44.35 of the GSM for further explanation. Send to the Office of Research Integrity (ORI) as an email attachment to [researchintegrity@ds.uri.edu](mailto:researchintegrity@ds.uri.edu) for RCR/IRB/IACUC signatures. Once received back from ORI with appropriate signature(s), send to the Dept. Chair/Grad. Director for signature.

**Office of Research Integrity Certification  
Responsible Conduct of Research (RCR)**

RCR training is required by all students completing a research dissertation and matriculating in **FALL 2014 or after**, or require RCR training based on research funding from NSF, USDA or NIH. There are three methods for RCR Completion: attending a URI course that satisfies the RCR requirement, completing the online CITI Certification Program, or attending a minimum of three (3) Research Integrity Discussion Sessions. **"Method of RCR Completion" field must be completed by all students. RCR signature approval must also be obtained by all students required to complete RCR training.**

Method of RCR Completion:

RCR Signature

**Institutional Review Board (IRB) / Institutional Animal Care and Use Committee (IACUC)**

**Student:** Does the proposed research involve human subjects (including the use of questionnaires for data collection) or live non-human vertebrates? Check appropriate box:  No  Yes

If "yes", see appendices D or E in the Graduate School Manual for further instructions, and complete the rest of this section. Send to ORI for signature as an attachment to [researchintegrity@ds.uri.edu](mailto:researchintegrity@ds.uri.edu). Once received back from ORI, send to the Dept. Chair/Grad. Director for signature. If "no", send as an attachment to the Dept. Chair/Grad. Director as indicated in the section below.

Human Subjects (IRB)

Approval (HU) Number

IRB Signature

Live non-human vertebrates (IACUC)

Approval (AN) Number

IACUC Signature

**Department Chair/Graduate Director**

To submit the form to the Graduate School you should save the file and send it to [gradforms@etal.uri.edu](mailto:gradforms@etal.uri.edu) as an attachment and **copy-in (cc:) the student**. Please set the subject line of the e-mail to DAF. The form must be submitted for approval by the Department Chair/ Graduate Director. Someone other than the person who signed box 2 must provide the Signature in box 8.

8. Department Chair/ Graduate Director

**Student:** Once received back from Dept. Chair/Grad Director, **PRINT AND SUBMIT WITH 3 HARD COPIES OF YOUR DISSERTATION PROPOSAL TO THE GRADUATE SCHOOL FOR THE DEAN'S FINAL APPROVAL.**

**Graduate School Use Only**

Approved

Not Approved

Graduate School Signature

Notes