

Via USPS
March 23, 2015

WASTEWATER MANAGEMENT

#CN-15-082



TOWN OF CHARLESTOWN

4540 SO. COUNTY TRAIL
CHARLESTOWN,
RHODE ISLAND

Tel (401) 364-5030
Fax (401) 364-1238

«Owner_Last_Name»
«Mail_Address_1»
«Mail_City», «Mail_State» «Mail_Zip_Code»

ROUTINE ON-SITE WASTEWATER TREATMENT SYSTEM MAINTENANCE INSPECTION

RE: «Site_Address_1»
Charlestown, Rhode Island
Property ID: «Tracking_Number»

«Owner_Last_Name»:

As you are aware from previous correspondences, the Town of Charlestown's Onsite Wastewater Management Ordinance requires that all on-site wastewater treatment systems (OWTS) (i.e. septic systems) be **inspected** every one to five years depending on the results of your last inspection. Our records indicate that your septic system at «Site_Address_1» will soon be due for its **routine maintenance inspection**. Please contact an approved service provider from the list on the back of this letter and have a septic system inspection performed by **July 1, 2015**, to ensure your compliance with the Town of Charlestown Wastewater Management Ordinance requirements.

The purpose of this inspection is to assess the current conditions of your septic system and to determine if any routine maintenance is required. Enclosed with this letter is a Fact Sheet identifying what to expect during a routine maintenance inspection on your septic system, a list of the Town Approved septic system inspectors, a Town of Charlestown Wastewater Management Fact Sheet and the Top 10 Tips for keeping your septic system trouble free.

Please note: A pumpout is not an inspection; you are required to have an inspection completed even if you have pumped your system. An inspection does not necessarily require a pumping. Septic tank pumping will be determined by the results of the inspection.

Your cooperation in completing this septic system inspection by **July 1, 2015** is appreciated. If you have any questions regarding this matter please contact the Office of Wastewater Management at 364-5030.

Sincerely,

Town of Charlestown, Office of Wastewater Management
Matthew J. Dowling
Onsite Wastewater Manager / Environmental Scientist