

Via USPS
March 7, 2016



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CHARLESTOWN,
RHODE ISLAND

WASTEWATER MANAGEMENT
#CN-16-058

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TOWN OF CHARLESTOWN

NAME
MAILING ADDRESS
CITY, STATE ZIP

RE: Spring 2016 Septic Providers Season Kickoff Letter

Registered OWTS Service Provider(s):

The goal of the Wastewater Management Office is to implement Town Ordinance 210, which provides a cost effective means for effectively managing the Town's most important natural resource, our ground water and surface water bodies.



With your help and expertise in 2015 over **1,750 onsite wastewater treatment systems (OWTS)** inspections and/or maintenance activities were completed, **20 failing OWTS** were identified and reported and a total of **15 cesspools** were removed and replaced. Thank you for your assistance with these initiatives as they will continue into 2016.

In 2016, the Town will continue to require you to perform three separate types of inspections: Routine Maintenance Inspection, First Maintenance Inspection and Point of Sale Inspection (See attachment, *Inspection Rundown*).

Additionally, as a Town approved septic provider, you are required to notify the Office of Wastewater Management immediately of a failed system (See attachment, *What to do if a System is Failed?*). If you have any questions regarding these procedures please contact us at any time.

For more information on this and other Wastewater initiatives please visit the website at www.charlestownri.org.

****IMPORTANT:**** According to Town records your septic system service provider company's Liability Insurance **expired on DATE**. As a Town of Charlestown approved On-site Wastewater Treatment System (OWTS) service provider, you are required to submit a Certificate of Liability Insurance for one million dollars with the Certificate Holder to be the Town of Charlestown – Office of Wastewater Management.

If the Town is not in receipt of your Liability Insurance Certificate by April 1, 2016 your company will be removed from the list of Town Approved Septic Service Providers.

We look forward to working with you towards implementing Ordinance 210 in 2016.

Town of Charlestown Office of Wastewater Management

Matthew J. Dowling
Onsite Wastewater Manager