

NSF SciENcv- Biosketches

The National Science Foundation (NSF) has designated the National Institutes of Health's [SciENcv](#) (Science Experts Network Curriculum Vitae) as an NSF-approved format for submission of biographical sketch(es) and is encouraging its use to prepare a biographical sketch for inclusion in proposals to NSF.

In accordance with the current *Proposal & Award Policies & Procedures Guide* (PAPPG) (NSF 19-1), a biographical sketch (limited to two pages) is required for each individual identified as senior personnel on a proposal, and a separate biographical sketch PDF file, or other NSF-approved format, must be uploaded in FastLane for each designated individual (see [PAPPG Chapter II.C.2.f.](#)). These biographical sketch and file format requirements also apply to NSF proposals submitted through Research.gov and Grants.gov.

Use of an NSF-approved format aims to reduce administrative burden and improve efficiencies by providing proposers with a compliant and reusable way to maintain this information for subsequent proposal submissions to NSF, while also ensuring that the information is submitted in a searchable composition.

With implementation of the 2020 PAPPG, NSF will only accept PDFs for biographical sketches that are generated through use of an NSF-approved format. A description of NSF-approved format(s) will be posted on the NSF website when the PAPPG is issued.

Multiple training resources are available on the [SciENcv](#) website. The following website resources may be of assistance to proposers preparing a biographical sketch using the SciENcv format:

SciENcv Background - <https://www.ncbi.nlm.nih.gov/sciencv/background/>

You Tube Video: SciENcv Tutorial - <https://www.youtube.com/watch?v=PRWy-3GXhtU&feature=youtu.be>

YouTube Video: Integrating with ORCID: - https://www.youtube.com/watch?v=G_cKSRr7TJ4&feature=youtu.be

SciENcv Help - <https://www.ncbi.nlm.nih.gov/books/NBK154494/>

See attachment 1 for how to Generate an NSF Biosketch with SciENcv

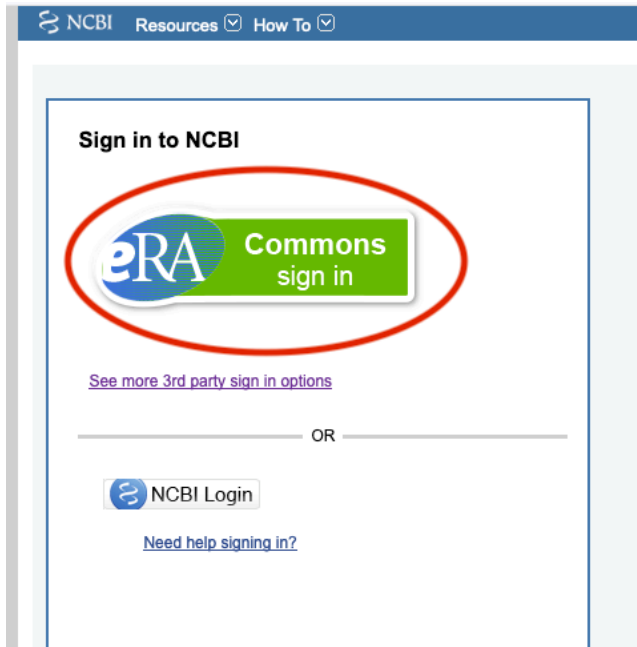
We encourage you to share this information with your colleagues. If you have IT system-related questions, please contact the NSF Help Desk at 1-800-381-1532 or rgov@nsf.gov. Policy-related questions should be directed to policy@nsf.gov.

How to Generate an NSF Biosketch with SciENcv

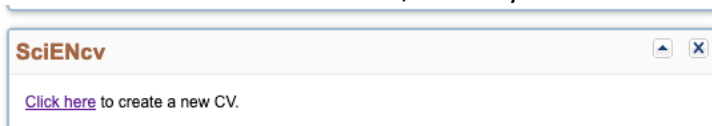
1. Log into SciENcv at <https://www.ncbi.nlm.nih.gov/sciencv/>.



2. Click the start button, then click the link to sign in with your eRA Commons ID.



3. You will be redirected to the NCBI login screen. After entering your credentials, you will be redirected back to the SciENcv website, where you will have the option to create a new CV.



4. Choose the options indicated below:

Create a New Biosketch

Biosketch name
Enter a name to help you to identify this biosketch

Format

NIH Biosketch

NIH Fellowship Biosketch

NSF Biosketch

IES Biosketch

Select a format for this biosketch

Choose data source

Start with a blank document

Existing Biosketch:
You do not have an existing biosketch to copy.

External source:
*You must [link to a NSF account](#) to use this option.
Documentation on how to link an external account is available [here](#).*

Sharing

Private

Public

You can change the shared settings at any time.

5. You will then be taken to a screen to build out your NSF biosketch.

6. You can edit your name (add credentials, middle initial, etc) and add an address/email by clicking the Edit button next to your name.

Edit Personal Information

Required Information

First Name: * * required field

Last Name: *

Optional Information

[add another address line](#)

City:

State:

Country:

Postal/zip code:

Email:

ORCID ID: [Add your ORCID ID to this profile?](#)

7. Add degrees and postdoctoral positions in the Professional Preparation section:

A. PROFESSIONAL PREPARATION

List undergraduate and graduate education and postdoctoral training. List the year the degree was received as well as inclusive dates of postdoctoral training.
You have not listed any degree or training. Please [add one](#).

B. APPOINTMENTS

List, in reverse chronological order, all academic/professional appointments beginning with the current appointment.
You have not listed any employment. Please [add one](#).

C. PRODUCTS

Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and Uniform Resource Locator (URL) or other Persistent Identifier.

PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT [[Save citations](#)]
You have not included any product in this section.

[My Bibliography](#) [Click here to connect to your ORCID account](#)

8. Enter degrees earned with the Degree radio button checked.

Add new degree

This entry is Degree Training

School: *

City:

State/Province:

Country:

Degree: * Choose a degree

Field of Study:

From: MM YYYY To: MM YYYY *

[Save](#) [Save & add another entry](#) [Cancel](#)

9. Enter postdoctoral positions with the Training radio button checked. Choose Postdoctoral Fellow from the Training dropdown menu.

Add new training

This entry is Degree Training

Organization: *

City:

State/Province:

Country:

Training:

- ✓ NIH training grant
- Fellow
- Graduate Student
- Postdoctoral Fellow
- Resident
- Other training

Description:

From: YYYY (leave blank if present)

[Save](#) [Save & add another entry](#) [Cancel](#)

10. Next enter academic appointments (not postdoc positions). These can be entered in any order; the system will sort them correctly.

A. PROFESSIONAL PREPARATION

List undergraduate and graduate education and postdoctoral training. List the year the degree was received as well as inclusive dates of postdoctoral training.

You have not listed any degree or training. Please [add one](#).

B. APPOINTMENTS

List, in reverse chronological order, all academic/professional appointments beginning with the current appointment.

You have not listed any employment. Please [add one](#).

C. PRODUCTS

Acceptable products must be citable and accessible including but not limited to publications, data sets, software, patents, and copyrights. Unacceptable products are unpublished documents not yet submitted for publication, invited lectures, and additional lists of products. Each product must include full citation information including (where applicable and practicable) names of all authors, date of publication or release, title, title of enclosing work such as journal or book, volume, issue, pages, website and Uniform Resource Locator (URL) or other Persistent Identifier.

PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT [[Save citations](#)]

You have not included any product in this section.

[My Bibliography](#) [Click here to connect to your ORCID account](#)

11. To start entering products/publications, click 'Select citations' next to each products section. The list will pre-populate with all of your publications in PubMed. Select five citations for each section. Choosing more than five will result in an error.


12. If the citation you want is not included in the list, you can add citations in My Bibliography:

PRODUCTS MOST CLOSELY RELATED TO THE PROPOSED PROJECT [[Save citations](#)]

You have not included any product in this section.

[My Bibliography](#) [Click here to connect to your ORCID account](#)

• Sort by: Select: [None](#) 0 item(s) selected [Add citations](#) [Go to My Bibliography](#)



13. From there, you can choose a method to add your additional citations.

[Manage citations](#) [+ Add citations](#) [Filter citations](#)

<input type="checkbox"/>	From PubMed
<input type="checkbox"/>	From a file
<input type="checkbox"/>	Manually

The Future of Materials Chemistry. ACS Cent Sci. 2018 Jul 23;4(8):952-959. doi: 10.1021/acscentsci.8b00251. Epub 2018 Jul 23. PMID: 30158202. PubMed Central PMCID: PMC6107959

14. Last, add your synergistic activities to the bottom section. Each entry should list only one synergistic activity.

15. Once your biosketch is complete, download as PDF. This PDF is acceptable for upload to Fastlane and research.gov.

Download: [PDF](#) [Word](#) [XML](#)