Purchasing Department Research Overview

Please visit our website for more information.

https://web.uri.edu/purchasing/
The following table is a guide for most procurements.

<table>
<thead>
<tr>
<th>Purchase Category</th>
<th>Description</th>
<th>Small Purchases - No quotes required</th>
<th>Informal (3 quotes)</th>
<th>Public Sealed Bid</th>
<th>Construction Small Purchase - No quotes required</th>
<th>Construction Bid</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>State Funds</td>
<td>$\leq 10,000</td>
<td>N/A</td>
<td>$\geq 10,000</td>
<td>$\leq 50,000</td>
<td>$\geq 50,000</td>
</tr>
<tr>
<td>B</td>
<td>URI - Restricted</td>
<td>$\leq 10,000</td>
<td>N/A</td>
<td>$\geq 10,000</td>
<td>$\leq 50,000</td>
<td>$\geq 50,000</td>
</tr>
<tr>
<td>C</td>
<td>URI - Auxiliary</td>
<td>$\leq 10,000</td>
<td>N/A</td>
<td>$\geq 10,000</td>
<td>$\leq 50,000</td>
<td>$\geq 50,000</td>
</tr>
<tr>
<td>D</td>
<td>URI - Research/Sponsored*</td>
<td>$\leq 10,000</td>
<td>$10,000 - $50,000</td>
<td>$\geq 50,000</td>
<td>Consult Research Accounting</td>
<td>Consult Research Accounting</td>
</tr>
<tr>
<td>E</td>
<td>URI - A&amp;E or Consultant</td>
<td>$\leq 10,000</td>
<td>$10,000 - $20,000</td>
<td>$\geq 20,000</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

*Must conform to OMB Uniform Guidance where applicable
Sponsored Funds (Research)

Rhode Island General Law §37-2-7(16)
http://webserver.rilin.state.ri.us/Statutes/TITLE37/37-2/37-2-7.HTM

Exemption from competitive bidding
http://webserver.rilin.state.ri.us/Statutes/TITLE37/37-2/37-2-18.2.HTM

Board of Trustees Purchasing Regulations

Where federal funds are used, OMB Regulations
No Competition is Required

(Only a single quote is needed for processing)

<table>
<thead>
<tr>
<th>Service Type</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Construction up to $50,000</td>
<td></td>
</tr>
<tr>
<td>Other Goods or Services up to $10,000</td>
<td></td>
</tr>
<tr>
<td>Certain Master Price Agreements (MPAs) may not require competition or different limits have been delegated* to URI.</td>
<td></td>
</tr>
<tr>
<td>Architectural Services (#494) up to $75,000</td>
<td></td>
</tr>
</tbody>
</table>

*See MPA User Guide for others
Three (3) Competitive Quotes are Required

- Purchases from $10,000 to $50,000 using solely Sponsored / Research Funds
- Architects & Engineers from $10,000 to $20,000 (when the MPA is not used)
- Consultants from $10,000 to $20,000.
- Certain Master Price Agreements (MPAs) may have higher limits and require only 3 quotes. These range and may go up to $250,000. See the MPA User Guide each threshold and the restrictions.
Public Bid Solicitation is Required

- Construction **OVER** $50,000
- Purchases **OVER** $50,000 using solely Sponsored / Research Funds
- Architects (when the MPA is not used), Engineers and Consultants **OVER** $20,000
- Goods and Services **OVER** $10,000 and not on an MPA.
- Purchases **in excess** of Master Price Agreements (MPA) Limits. See the MPA User Guide each threshold and the restrictions.
Master Price Agreements

- Master Price Agreements (MPAs) were created to help provide a variety of contracts to state and public agencies who procure similar goods and services. They are intended to provide the best negotiated prices given the State’s combined buying power.

- URI Departments must utilize MPA’s whenever possible. While many do not require competition, there are several multi-vendor MPA’s that require you to obtain quotes/estimates for the work from multiple firms listed.

- Please visit https://ridop.ri.gov/ocean-state-procures-osp/contract-board to search posted MPAs
How to navigate the RI Contract Board / MPA website

Contract Board Search Quick Start Video
MPA User Guide

- Each MPA contains a User Guide and should be the first step in reviewing possible use of the MPA.
- Provides instruction on how to use the MPA.
- Will show if quotes are required from multiple MPA vendors.
- Dictates $ Limits.
- Provides additional contact information.