

FACULTY SENATE OFFICE

**Faculty Senate Executive Committee # 12**

**Minutes of October 3, 2018 11:00 AM**

**Library Conference Room B**

(Underlined items can be found in SAKAI>FSEC>Resources)

Present: Hillary Leonard, Bahram Nassersharif, Mayrai Gindy, Mike Honhart, Lynne Derbyshire, Trish Morokoff

1. Meeting called to order at 11:06 AM
2. MINUTES of FSEC Meeting #11- September 26, 2018 approved.
3. **ANNOUNCEMENTS/CORRESPONDENCE/REPORTS/Updates**
  - A. Chair Hillary Leonard and Vice Chair Bahram Nassersharif met with the President and Provost on 9/27/18 to discuss the formation of a special joint committee on graduate programs, policies, and processes.
  - B. Senator Kristine Bovy has agreed to Chair the LOOC committee with a 1-year commitment, pending consultation with the Provost.
4. **NEW BUSINESS**
  - A. Academic Calendar Subcommittee chair – Due to manual restrictions and the resignation of Senator Robert Thompson as a Faculty Senator, the subcommittee does not have a chair. Options for a temporary chair were discussed. Those options will be shared with Senator Audrey Cardany.
  - B. Faculty Senate Vacancies and Elections –The solicitation of replacement and initial elections were discussed. Going forward the Faculty Senate Office will copy faculty senators on letters sent to Deans and the letter will quote the University Manual policies on elections and replacements. This practice will begin with a reminder solicitation for a replacement for Senator Zhara Meghani who has resigned.
  - C. October Faculty Senate meeting presentations – Emails will be sent to Standing Committee Chairs reminding them of their 3 to 5-minute committee presentations outlining their agendas for the upcoming academic year at the October 18, 2018 Faculty Senate meeting.  
  
The URI Budget presentation by Linda Barrett, Director of Budget and Planning, will be postponed until November.
  - D. Administrator Evaluation
    - a. Discussed status of 2017-2018 Administrator Evaluations. The Executive Committee will follow-up with Provost at next meeting.

- b. Presidential review was discussed. The Chair and Vice Chair will discuss with the President.
- E. Joint Classroom Steering committee composition and charge were discussed. The Executive Committee will follow-up on this discussion with the President.
- 5. **UNFINISHED BUSINESS**
  - A. Chair Leonard is working with Dan Graney, Dean of Students, to receive the Student Right's and Responsibility Committee's recommended University Manual changes.
- 6. Meeting adjourned at 12:56 PM