

FACULTY SENATE OFFICE

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Minutes of Faculty Senate Executive Committee Meeting #35

April 4, 2019

1. The meeting was called to order at 2:08 PM on Thursday April 4, 2019 in Lippitt Hall, Chair Leonard presiding with Senators Honhart, Morokoff, Vice Chair Nassersharif, Gindy and Derbyshire in attendance. Absent: Vice Chair Elect Megan Echevarria
2. **ANNOUNCEMENTS**
 - a. Interviews for the Vice Provost position will begin next week.
3. **OLD BUSINESS**
 - a. Nominations for the Sheila Black Grubman Faculty Outstanding Service Award have been received by the deadline of April 3. A motion was approved to come prepared to the April 18th meeting prepared to select an award winner. Nomination submissions are available for review in Sakai.
 - b. Chair Leonard distributed materials concerning the draft of the External Speakers Policy. The Faculty Senate Executive Committee (FSEC) voted that the policy as written does not fall within Faculty Senate jurisdiction over issues on educational policy. The Committee recognized that there are inconsistencies between the Policy and the University Manual that need to be resolved. Approval should follow traditional process of revising the University Manual and the process outlined in “Establishing Administrative Policy”. Chair Leonard will contact Vice President Rider with the response of the Faculty Senate Executive Committee.
 - c. Chair Leonard will draft a charge for the Special Committee to Review Major/Minor requirements. The FSEC discussed potential membership of the six-member Committee.
 - d. After discussion a motion was passed, to forward the Committee on the Constitution, Bylaws, and University Manual recommended changes to Faculty Evaluation of Administrators to revise 1) the purpose of the evaluation, 2) administrators to be reviewed, 3) membership on review committees and 4) who will be solicited to review administrators. The aim is to bring recommended changes to the floor in April or May. Additional changes will be tabled pending a decision on whether create a committee or simply refer these issues to the next FSEC.
4. **Meeting Adjourned at 3:35 PM**