

**Faculty Senate Executive Committee
Library Conference Room B
July 11, 2018 Minutes**

- 1) **CALL TO ORDER** at 10:10 AM
Present: Chair Leonard, Vice Chair Nassersharif, Senators Derbyshire, Gindy, and Honhart
Absent: Senator Morokoff
- 2) **MINUTES of FSEC Meeting #4, June 5, 2018**
Approved: motion made by Senator Honhart to Approve—seconded by Senator Gindy
- 3) **ANNOUNCEMENTS/CORRESPONDENCE/REPORTS**
 - a) Chair Leonard recognized and introduced new FS Coordinator (FSC) Peggy Benz to FSEC
 - b) Chair and Vice Chair Nassersharif: New Faculty Orientation, Aug. 27, 2018, Avedesian Hall, 11:30 AM
Discussion: Faculty Senate addressed new Faculty orientation in past years. Current setup will have booth and FACSSEN will speak individually to new faculty. Some Departments have giveaways. FACSSEN will provide informational brochures to new faculty.
 - c) Learning Management Systems Committee: Faculty Senate Appointee replacement needed
Potential appointees to LMS committee discussed.
 - d) Schedule meeting with President Dooley, Chair & Vice Chair re: Graduate School
Vice Chair unavailable week of July 16th and July 24th & 25th. If dates with President not compatible for Vice Chair ask Chair Emeritus Mark Conley to attend in his place. FSC will finalize with President's Admin week of 7/16 and report back to FSEC.
- 4) **NEW BUSINESS:** Faculty Senate/Graduate School working with President to resolve questions of alignment of practices with the University Manual.
Committee discussed various topics to be discussed with the President regarding the Grad School issue. Chair & Vice Chair (or Chair Meritorious) will meet with President Dooley and report back.
- 5) **ONGOING BUSINESS**

Finalized Executive Committee meeting time and approved meetings for Wednesdays 11 to 12:30 in Library Conference Room B. FSC will reserve Library Conference Rm B for AY18-19. FSC will schedule meetings with full FSEC w/Provost in late August

 - a) Form and charge 3-member ad hoc committee to develop "Part A" of a new, revised Administrator Evaluation survey, psychometrics
Discussed Committee charge: to develop standardized instruments specifically for Deans and other administrative leadership (i.e. Provost, V Provost and other leadership) and standardized analyses.
Possible committee members discussed. Chair to invite member to the committee
 - b) **Discussion:** Ad hoc Senate Training Committee membership finalized.

Hillary Leonard	Michael Honhart
Bahram Nassersharif	Audrey Cardany, C&S Chairperson
Mark Conley	Travis Williams
 - c) Senate Committee Appointments
Discussion: Further discussion of chairs. Chair will reach out to possible chairs for discussion

- e) **Discussion:** Find out who has volunteered for what Joint Committees. Unassigned Senator will be assigned to joint committee. FSC will provide list of up-to-date list of joint committees needing Faculty Senate representation

6. UNFINISHED BUSINESS

- a) **Discussion:** Committee on Admissions Criteria Review was previously approved by the committee.
- b) **Discussion:** FSEC considered recommendation to add [u/g admission requirements](#) to the Manual
- d. **Discussion:** Chair Leonard will forward email from Associate Dean Rusnock to change 400 level descriptions to read "For Graduate Credit" rather than "Not for Graduate Credit" currently in use. Review email and vote off agenda at next meeting.

7. The FSEC reviewed possible agenda items for the upcoming meeting: include President's review and list of all Administrator reviews

Motion made for ADJOURNMENT at 12: 10 by Senator Gindy, Seconded by Senator Honhart

Respectfully submitted,

M. Peggy Benz
Faculty Senate Coordinator