

**Faculty Senate Executive Committee Meeting #4**  
**June 5, 2018**  
**MINUTES**

1. The meeting was called to order at 10:25 AM on Tuesday, June 5, 2018, in Library Conference Room A, Chairperson Leonard presiding. Senators Gindy, Honhart, Morokoff, and Nassersharif were present. Senator Derbyshire was absent.

**2. ONGOING BUSINESS**

Members of the ad hoc Senate Committee charged with reviewing and revising the Administrator Evaluation process joined the meeting at 10:30 AM: Senator Byrd, Professors Harlow, Howard, and Mahler. Professor Foster was unable to attend. Senator Nassersharif, also a member of the ad hoc Committee, was present as a member of the FSEC. Senator Byrd distributed printed materials: a summary of the history of the Administrator Evaluation process since 2007, an Executive Summary of recommendations, and proposed changes to sections of the University Manual. He had also prepared a Power Point slide summarizing some of the Committee's considerations. The Committee had examined different categories of administrators (e.g., dean of degree granting college, non-academic dean, vice provost, vice president), the definitions of administrators' "constituencies," whether surveys should solicit only faculty input, and if faculty input should include all full-time faculty (tenure track and non-tenure track), or whether the survey should include additional groups (e.g., staff, external groups, alumni, other administrators, etc.). The Committee had examined the purpose of the Faculty Senate review and had discussed the value of providing "a faculty voice" as opposed to providing a more comprehensive evaluation with broader constituencies. The Committee recommended that the individual constituencies be specifically defined for each administrator and that the terms "usually" and "but not limited to" be removed from the University Manual language. The Committee recommended that the FSEC consider developing a two-part survey. Part A would be standardized across all deans; part B would be specifically tailored to the individual. The Committee also recommended that the report back to the constituent group(s) from the supervisor be provided in a written format. The FSEC discussed changing the process to require that the numerical data contained within the Administrator Evaluation Committee reports be made available to the Faculty Senate in addition to the administrator's supervisor. It was suggested that URI Institutional Research be engaged to produce the survey data. Chairperson Leonard thanked the Committee for its hard work. Senator Byrd, Professors Harlow, Howard, and Mahler left the meeting at 11:45 AM. The FSEC agreed to work to develop standardized questions and suggested that faculty with psychometric

expertise and survey experience be consulted for this task. Chairperson Leonard said that she would circulate candidates for this work from among the URI faculty through the listserv for the FSEC to consider.

3. Minutes from the FSEC meeting of May 29, 2018 were approved.
4. Chairperson Leonard informed the FSEC that Senator Cardany had agreed to chair the Curriculum and Standards Committee. Other standing committee chair candidates were discussed.
5. The FSEC reviewed possible agenda items for the upcoming meeting with the Provost (June 18).

The meeting was adjourned at 12:15 PM.

Respectfully submitted,

Nancy Neff

Minutes Accepted by FSEC 7/11/18