

Serial Number #18-19-17D

TO: President David Dooley
FROM: Hillary Leonard, Chairperson of the Faculty Senate

1. The attached BILL titled, the Curriculum and Standards Committee Report #2018-19-8: Organizational Change - Creation of a Health Studies Department, is forwarded for your consideration.
2. This BILL was adopted by vote of the Faculty Senate on February 21, 2019.
3. After considering this bill, will you please indicate your approval or disapproval. Return the original, completing the appropriate endorsement below.
4. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective March 14, 2019, three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; or (3) the University Faculty petitions for a referendum.



Hillary Leonard
Chairperson of the Faculty Senate


February 21, 2019

ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

- a. Approved ____.
- b. Approved subject to Notice of the Council on Postsecondary Education X.
- c. Disapproved ____.



David M. Dooley, Ph.D.
President

March 7, 2019

UNIVERSITY OF RHODE ISLAND FACULTY SENATE
February 21, 2019

Faculty Senate Curriculum and Standards Committee
Report 2018-2019-8

At the February 7, 2019 meeting of the Curriculum and Standards Committee, the following matters were considered and are now presented to the Faculty Senate.

SECTION II
Curricular Matters Which Require Confirmation by the
Faculty Senate

PROGRAM CHANGES:

COLLEGE OF HEALTH SCIENCES:

Create a department of Health Studies:

We propose that the Program of Health Studies be given departmental status. Since its inception in 2011, Kinesiology has served as the “administrative home” of Health Studies. Although Kinesiology is the administrative home, Health Studies students earn a B.S. degree in Health Studies. While this organizational approach was necessary to launch a new major that began with one assistant professor and 20 students, Health Studies has grown to 5 full-time faculty and 435 active students enrolled in Fall 2018. Health Studies will also be home to the new graduate program in Public Health that is currently in the planning phase.

ORGANIZATIONAL UNIT CHANGE FORM

A Proposal for: Health Studies

Date: 12/11/2018

A. GENERAL INFORMATION

1. Name of institution

University of Rhode Island

2. Name of administrative unit

Department: Kinesiology – Health Studies Program

College: Health Sciences

3. Title of proposed organizational unit

Unit title: Department of Health Studies

4. Intended date of change

Initiation date: 7/1/2019

5. Intended location of organizational unit

We propose that Health Studies remain in Independence Square. Currently, Health Studies faculty and staff are located in Suites N and P of Independence Square. Once the planned renovations in Suite N are completed, all Health Studies faculty and staff will move to this location.

6. Description of institutional review and approval process

	<u>Approval Date</u>
Department	4/4/18
College	12/21/18
CAC/Graduate Council	
Faculty Senate	
President of the University	

7. Summary description of the proposed organizational change

We propose that the Program of Health Studies be given departmental status. Since its inception in 2011, Kinesiology has served as the “administrative home” of Health Studies. Although Kinesiology is the administrative home, Health Studies students earn a B.S. degree in Health Studies. While this organizational approach was necessary to launch a new major that began with one assistant professor and 20 students, Health Studies has grown to 5 full-time faculty and 435 active students enrolled in Fall 2018. Health Studies will also be home to the new graduate program in Public Health that is currently in the planning phase.

8. Signature of the President

David M. Dooley

9. Person to contact during the review

Molly Greaney, PhD (email: mgreaney@uri.edu, phone 4-1.874.7499)

B. RATIONALE: There should be a demonstrable purpose and documented need for the proposed organizational change.

1. Explain why the organizational change is being proposed.

Since its inception in 2011, the Department of Kinesiology has served as the “administrative home” of the Health Studies Program (Health Studies students earn a BS degree in Health Studies). Initially, the new major in Health Studies had only one assistant professor and 20 students and needed the guidance, resources, and support of a well-established department. While this relationship between Kinesiology and Health Studies has worked well, the time has come for Health Studies to become a department. Health Studies will remain in the College of Health Sciences and will have the same curriculum and academic authority as other departments. The Health Studies department chairperson will have authorization to approve proposals on behalf of the department faculty.

We propose that the program become a Department for the following reasons:

- The number of Health Studies majors continues to grow each year with sustained student interest in the major; as of 10/15/2018 there are 444 active majors enrolled in classes.
- As the major grows, it is critical that Health Studies become more visible in the University. Becoming a Department will increase visibility, aiding in student recruitment. It will also aid in the future recruitment of new faculty, as needed to meet student needs.
- Health Studies has been identified as the home of the future graduate program in public health. The pre-proposal for this graduate program was approved by the Joint Committee on Academic Planning.
- Kinesiology is already a very large department with, 665 undergraduate majors, 18 undergraduate “wanting Kinesiology” students, and 15 graduate students as of 10/15/2018.

C. INSTITUTIONAL ROLE: The organizational change should be clearly related to the published role and mission of the institution and be compatible with the organizational structure of the institution

1. Explain how the organizational change is consistent with published role and mission of institution and how it is related to institutional planning.

The University of Rhode Island's Academic Plan prioritizes the need to address opportunities and challenges related to the health and wellness of our communities as evidenced by the creation of the College of Health Sciences and the Academic Health Collaborative. Becoming a department (versus remaining a program) aligns with this restructuring.

The Health Studies major aligns with the University's mission, particularly in providing knowledge that enriches the lives of our students and the citizens that they will serve in myriad capacities. Becoming a department will raise the profile of the major and clearly illustrate URI's commitment to health.

2. Explain how the organizational change impacts other units and programs within the institution. Have you communicated with the other units and programs and have any concerns been raised relative to the organizational change? Describe the concerns.

The only program to be directly impacted by this change is the Department of Kinesiology. Dr. Disa Hatfield, chair of Kinesiology, has been involved in discussions and is supportive of departmental status for Health Studies. Faculty from Health Studies and from Kinesiology unanimously voted to approve this proposal.

Dr. Mary (Molly) Greaney, PhD, is currently the director of the Health Studies program and will serve as interim chair of Health Studies until a formal search is conducted. Dr. Greaney is currently appointed to Kinesiology and Health Studies, while Dr. Steve Cohen, Dr. Natalie Sabik, and Dr. Marissa Meucci are appointed to the Health Studies Program in the Department of Kinesiology. All four tenure-track faculty members will be re-appointed to the Department of Health Studies. There is currently a search underway for a full-time lecturer; the candidate selected for this position will be appointed to the Department of Health Studies.

Despite being appointed to both Kinesiology and Health Studies, the large majority of Dr. Greaney's time is spent working in Health Studies, primarily due to the growth of the program. Dr. Greaney has, on occasion, taught a class for Kinesiology, but has no role in advising Kinesiology students. Moving forward, recent Kinesiology faculty hires (Dr. Lauren Bohlen and Dr. Aaron Piepmeier) will cover courses previously delivered by Dr. Greaney. It is anticipated that the excellent research collaborations that have been established with Drs. Greaney, Cohen, and Sabik and several members of the Kinesiology Department will continue to flourish.

Health Studies will remain in the College of Health Sciences and will have the same curriculum and academic authority as other departments. The Health Studies department chairperson will have authorization to approve proposals on behalf of the department faculty.

For efficiency and fiscal responsibility, the Departments of Kinesiology and Health Studies will continue to share resources, including office equipment (copier, fax, etc.) and clerical staff. Currently, the Department of Kinesiology has two fiscal clerks; one full-time and the other at 40% (two days per week). Clerical staff in the College of Health Sciences will be redeployed to provide the two departments with the necessary clerical and fiscal support. The Departments of Kinesiology and Health Studies will continue to share advisor Stephanie Champlin (50% Kinesiology and 50% Health Studies).

Because the Health Studies program has one associate and three assistant professors, the Department of Kinesiology and the Department of Human Development and family studies have agreed to provide additional reviewers for the annual review process for the next three academic years (see appendix for letters of support). These departments were selected since they are housed in the College of Health Sciences and work closely with both the faculty and students.

D. INTERINSTITUTIONAL CONSIDERATIONS: The organizational change should be consistent with all policies of the Council on Postsecondary Education pertaining to the coordination and collaboration between public institutions of higher education.

- 1. Estimate the projected impact of the organizational change on the other public higher education institutions in Rhode Island (e.g., loss of students or revenues), provide a specific rationale of the assumptions made in the projections, and indicate the manner in which the other public institutions were consulted in developing the projections. Have you communicated with other institutions about the organizational change and have any concerns been raised related to role, scope, and mission or duplication?**

As the Health Studies program and degree already exists, the impact of this organizational change will not have an impact on the other public higher education institutions in Rhode.

- 2. List and describe any cooperative arrangements with other institutions relative to the organizational unit. (Signed copies of any agreements pertaining to the use of faculty, library, equipment, and facilities should be attached.)**

N/A

- 3. If external affiliations are required, identify providing agencies (indicate the status of any arrangements made and append letters of agreement, if appropriate.)**

N/A

E. FACILITIES AND CAPITAL EQUIPMENT: Facilities and capital equipment should be sufficient in quantity, quality and timeliness to support the organizational change.

- 1. Describe the facilities and capital equipment (e.g., classrooms, office space, laboratories, and telecommunications equipment) and assess the adequacy of these resources relative to the purpose of the unit and to the requirements of the Americans with Disabilities Act and state disability statutes.**

The Health Studies faculty offices are currently located in Independence Square, Suite P and Suite N. Upon completion of the planned renovations (approved by Provost DeHayes and Ryan Carrillo) of Suite N, all Health Studies faculty will move to Suite N. Dr. Sabik's laboratory will remain in Suite N.

Health Studies classes are most often scheduled in Independence Square, room 192, 194, or 195. Classes are occasionally taught in other buildings on campus. No change in the location of classes is anticipated and all classrooms meet the Americans with Disabilities Act requirements.

- 2. If new or renovated facilities are necessary, explain in detail (e.g., requirements, costs, sources of revenue, and expected date of completion). Include this information on the Rhode Island Office of Postsecondary Commissioner [budget form](#)**

[\(https://www.riopc.edu/page/academic_program/](https://www.riopc.edu/page/academic_program/) or renovated facilities are necessary, explain in detail (e.g., requirements, costs, sources of revenue, and expected date of completion). [Note: the Council on Postsecondary Education Finance/Facilities Committee will approve lease, purchase or other agreements and ensure that the facility meets all building, fire and health codes and ADA requirements.]

The plans to renovate Suite N are underway using operational savings from the College of Health Science and Provost's office.

F. FINANCIAL CONSIDERATIONS: Institutional resources should be sufficient to support the organizational change and must cover the estimated cost of the change.

1. Identify the anticipated expenditures related to the organizational change; include the costs of personnel, operations, equipment, facilities and other resources. Indicate by source anticipated revenues to support the proposed change.

An operating budget for the Health Studies Department will need to be established. The current Health Studies budget (not including salaries) is \$5,700. As the program has grown, Kinesiology has taken on the financial burden of supporting most operations, to the detriment of that Department. Further, the Health Studies program repeatedly needs to approach Dean Liguori for fiscal support throughout the year. We are requesting that the Health Studies budget be increased to \$10,000 (a net increase of \$4,300) to support 444 students and five full-time faculty members.

There will be a cost associated with the addition of a department chair; Chairs stipend (\$4,500) and one month's summer salary (\$10,000). Changes in clerical support will be achieved through redeployment of current staff within the College of Health Sciences.

The increased expenditures total \$18,800.

NOTE: Excel budget forms (Rhode Island Office of Postsecondary Commissioner https://www.riopc.edu/page/academic_program/) are self-calculating.

See Appendix.

2. Describe how current institutional resources will be deployed or extra institutional resources will be obtained to support the organizational change (e.g., describe unit elimination, staff reallocations and/or external sources of monies).

The Health Studies program already exists (degree granting program within the Department of Kinesiology) with 444 current students. While it is acknowledged that the university's budget is not tuition-driven, Health Studies generates substantial tuition. We conservatively estimate a small increase in the number of new students that this major will attract over the next four years (see budget spread sheet).

Unit eliminations

NA

Staff reallocations

Although hired as a split position between Kinesiology and Health Studies, Dr. Greaney is currently a 1.0 FTE in the Department of Kinesiology. If this proposal is approved, Dr. Greaney will be redeployed as 1.0 FTE in Health Studies. There is no cost to this reallocation.

As described earlier, clerical staff in the College of Health Sciences will be reallocated to provide the Departments of Health Studies and Kinesiology necessary support. There is no cost to this reallocation.

External sources of monies

NA

APPENDIX

- Letter of Support from Human Development and Family Studies
- Letter of Support from Kinesiology
- Budget Form

From: Sue Adams <suekadams@uri.edu>
Date: Tue, Nov 6, 2018 at 5:54 PM
Subject: Health Studies Tenure and Promotion Review Process
To: Mary Greaney <mgreaney@uri.edu>

Dear Molly,

One faculty member from Human Development and Family Studies, Sue Adams, will engage in the Health Studies faculty promotion and tenure review process for Health Studies faculty. I will commit to these reviews for the next three years (2019-2020 academic year through 2022-2023).

Regards,
Sue

Sue K. Adams, Ph.D.
Professor and Chair
Dept. of Human Development and Family Studies
Transition Center 112
2 Lower College Road
Kingston, RI 02881
Phone: 401.874.5958
Fax: 401.874.4020
Email: suekadams@uri.edu

From: <dhatfield@uri.edu>

Date: Tue, Nov 6, 2018 at 10:30 AM

Subject: RE: letter about willingness to be a part of promotion for Health Studies faculty

To: Mary Greaney <mgreaney@uri.edu>

Hi Molly,

All faculty were in agreement that the department of Kinesiology could participate in Health Studies Promotion and Tenure Process. Of note, one full professor and two associates specifically said they would be happy to review dossiers.

Please let me know if you need any other info from me.

Disa

Disa Hatfield, Ph.D., M.A., CSCS*D

Chair, Department of Kinesiology

University of Rhode Island

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doch@uri.edu



BUDGET AND FINANCIAL PLANNING

Adams House, 85 Upper College Road, Kingston, RI 02881 USA p: 401.874.2509 web.uri.edu/budget

DATE: January 25, 2019

TO: Margaret Benz
Coordinator, Faculty Senate

FROM: Linda Barrett
Director, Budget and Financial Planning

SUBJECT: Proposal for an Organizational change in Health Studies program

As requested in an email from Deborah Riebe, Associate Dean in the College of Health Sciences, dated January 14, 2019, the Budget and Financial Planning Office has reviewed the submitted documents related to the proposal for an Organizational change in the department of Health Studies program.

The Budget and Financial Planning Office, including communication with Enrollment Services, concurs that the request for an organizational change related to the Health Studies program is not anticipated to have an impact on the Fund 100 unrestricted budget as it has been presented. In accordance with the proposal, Health Studies will have their own unique department effective July 1, 2019.

The fiscal office of the College of Health Sciences should submit a request for a new department number.

Please let us know if you require any further information.

cc: Donald DeHayes
Laura Beauvais
Gary Liguori
Cheryl Hinkson
Joanne Lawrence
Brian Quilliam
Claire O'Rourke
Diana MacDonald

Dean Libutti
Matthew Bodah
Deborah Riebe
Colleen Robillard
John Humphrey
Kelly Slocum
Molly Greaney

Office/BudgetImpactStatements/organizationalchangeinhealthsciencekinesiology/BudgetImpactStatementLetter.draft

ACADEMIC PROGRAM BUDGET FORM

Use this form for programs that can be pursued on a full-time basis, part-time basis, or through a combination of full-time and part-time attendance. Page 1 of 3

Choose one: ☒ Full-time ☐ Part-time ☐ Combination of full- and part-time

REVENUE ESTIMATES

	Year 1 2020		Year 2 2021		Year 3 2022		Year 4 2023	
Tuition: In-State	\$12,248		\$12,248		\$12,248		\$12,248	
Tuition: Out-State	\$28,972		\$28,972		\$28,972		\$28,972	
Tuition: Regional								
Mandatory fees per student	\$1,790		\$1,790		\$1,790		\$1,790	
FTE # of New Students: In-State	4		4		5		5	
FTE # of New Students: Out-State	2		2		3		3	
# of In-State FTE students transferring in from the institution's existing programs								
# of Out-State FTE students transferring in from the institution's existing programs								
	Newly Generated Revenue	Revenue from existing programs	Newly Generated Revenue	Revenue from existing programs	Newly Generated Revenue	Revenue from existing programs	Newly Generated Revenue	Revenue from existing programs
TUITION AND FEES								
First Year Students								
In-State tuition	\$48,992.00	\$0.00	\$48,992.00	\$0.00	\$61,240.00	\$0.00	\$61,240.00	\$0.00
Out-of-State tuition	\$57,944.00	\$0.00	\$57,944.00	\$0.00	\$86,916.00	\$0.00	\$86,916.00	\$0.00
Regional tuition								
Mandatory fees	\$10,740.00	\$0.00	\$10,740.00	\$0.00	\$14,320.00	\$0.00	\$14,320.00	\$0.00
Second Year Students								
In-State tuition			\$48,992.00	\$0.00	\$48,992.00	\$0.00	\$61,240.00	\$0.00
Out-of-State tuition			\$57,944.00	\$0.00	\$57,944.00	\$0.00	\$86,916.00	\$0.00
Regional tuition								
Mandatory fees			\$10,740.00	\$0.00	\$10,740.00	\$0.00	\$14,320.00	\$0.00
Third Year Students								
In-State tuition					\$48,992.00	\$0.00	\$61,240.00	\$0.00
Out-of-State tuition					\$57,944.00	\$0.00	\$86,916.00	\$0.00
Regional tuition								
Mandatory fees					\$10,740.00	\$0.00	\$10,740.00	\$0.00
Fourth Year Students								
In-State tuition							\$48,992.00	\$0.00
Out-of-State tuition							\$57,944.00	\$0.00
Regional tuition								
Mandatory fees							\$10,740.00	\$0.00
Total Tuition and Fees	\$117,676.00	\$0.00	\$235,352.00	\$0.00	\$397,828.00	\$0.00	\$601,524.00	\$0.00
GRANTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONTRACTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
OTHER (Specify)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Grants, Contracts, Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$117,676.00	\$0.00	\$235,352.00	\$0.00	\$397,828.00	\$0.00	\$601,524.00	\$0.00

NOTE: All of the above figures are estimates based on projections made by the institution submitting the proposal.

Note: Health Studies is an existing program with 444 students; there is a conservative estimate for limited growth over the next 4 years.

ACADEMIC PROGRAM BUDGET FORM

Use this form for programs that can be pursued on a full-time basis, part-time basis, or through a combination of full-time and part-time attendance.

Page 2 of 3

EXPENDITURE ESTIMATES

	Year 1 2020		Year 2 2021		Year 3 2022		Year 4 2023	
	Additional resources required for program	Expenditures from current resources	Additional resources required for program	Expenditures from current resources	Additional resources required for program	Expenditures from current resources	Additional resources required for program	Expenditures from current resources
PERSONNEL SERVICES								
Administrators	\$14,500.00		\$14,500.00		\$14,500.00		\$14,500.00	
Faculty								
Support Staff								
Others								
Fringe Benefits 50%								
Total Personnel	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$14,500.00	\$0.00	\$14,500.00	\$0.00
OPERATING EXPENSES								
Instructional Resources								
Other (specify)*	\$4,300.00		\$4,300.00		\$4,300.00		\$4,300.00	
Total Operating Expenses	\$4,300.00	\$0.00	\$4,300.00	\$0.00	\$4,300.00	\$0.00	\$4,300.00	\$0.00
CAPITAL								
Facilities								
Equipment								
Other								
Total Capital	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
NET STUDENT ASSISTANCE								
Assistantships								
Fellowships								
Stipends/Scholarships								
Total Student Assistance	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$18,800.00	\$0.00	\$18,800.00	\$0.00	\$18,800.00	\$0.00	\$18,800.00	\$0.00

Summer salary and stipend for Chair

NOTE: All of the above figures are estimates based on projections made by the institution submitting the proposal.

* Current budget is \$5,700; request increase of \$4,300

ACADEMIC PROGRAM BUDGET FORM

Use this form for programs that can be pursued on a full-time basis, part-time basis, or through a combination of full-time and part-time attendance. **Page 3 of 3**

	Year 1 2020	Year 2 2021	Year 3 2022	Year 4 2023
BUDGET SUMMARY OF COMBINED EXISTING AND NEW PROGRAM				
Total Revenue	\$117,676.00	\$235,352.00	\$397,828.00	\$601,524.00
Total Expenses	\$18,800.00	\$18,800.00	\$18,800.00	\$18,800.00
Excess/Deficiency	\$98,876.00	\$216,552.00	\$379,028.00	\$582,724.00
BUDGET SUMMARY OF EXISTING PROGRAM ONLY				
Total Revenue	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$0.00	\$0.00	\$0.00	\$0.00
Excess/Deficiency	\$0.00	\$0.00	\$0.00	\$0.00
BUDGET SUMMARY OF NEW PROGRAM ONLY				
Total of Newly Generated Revenue	\$117,676.00	\$235,352.00	\$397,828.00	\$601,524.00
Resources Required for Program	\$18,800.00	\$18,800.00	\$18,800.00	\$18,800.00
Excess/Deficiency	\$98,876.00	\$216,552.00	\$379,028.00	\$582,724.00

NOTE: All of the above figures are estimates based on projections made by the institution submitting the proposal.