

Serial Number #18-19-32

TO: President David Dooley
FROM: Hillary Leonard, Chairperson of the Faculty Senate

1. The attached BILL titled, Constitution, By-Laws, and University Manual Committee Report: Request from Honors Program for revisions to the University Manual and Senate By-Laws, University Manual Sections 2.20.20 and 8.64.10-12, By-Laws Section 4.33, forwarded for your consideration.
2. This BILL was adopted by vote of the Faculty Senate on May 2, 2019.
3. After considering this bill, will you please indicate your approval or disapproval. Return the original, completing the appropriate endorsement below.
4. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective May 23, 2019, three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; or (3) the University Faculty petitions for a referendum.



Hillary Leonard
Chairperson of the Faculty Senate

May 2, 2019

ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

- a. Approved .
- b. Approved subject to Notice of the Council on Postsecondary Education ____.
- c. Disapproved ____.



Signature of the President

5.13.19

(date)

Constitution and By-Laws Committee (CBUM)
Report to the Faculty Senate Executive Committee
Request from Honors Program for revisions to the University Manual and Faculty Senate By-Laws

Item I

As a consequence of its work, CBUM found a reference error that needs correction. In 2.20.20 the reference to 4.42 of the Faculty Senate By-Laws is incorrect. The correct reference is 4.33.

Current

2.20.20 Provide oversight of the Honors Program (see 8.60.10 – 8.65.13 for description of program; and 4.42 of Faculty Senate By-Laws for duties). [Administrative Report September 2015](#)

Change

2.20.20 Provide oversight of the Honors Program (see 8.60.10 – 8.65.13 for description of program; and 4.42 **4.33** of Faculty Senate By-Laws for duties). [Administrative Report September 2015](#)

Item II

Request to change By-Laws Appendix C Section 4, 4.33 to add that the Director of the Honors Program will work in collaboration with the Teaching, Advisement, and Assessment committee to oversee the Honors Program.

Request that the word supervise be replaced by the word oversee for consistency.
Removal of redundant language.

Current

4.33 Moreover, the Committee shall supervise the Honors Program (see [University Manual Chapter 8, Academic Programs, Sections 8.60.10 – 8.65.13](#)) and, in collaboration with the Director of the Honors Program, bring distinguished scholars to the campus for general lectures and/or other public programs. [#17-18-12](#)

Change

4.33 Moreover, the Committee, *in collaboration with the Director of the Honors Program*, shall ~~supervise~~ **oversee** the Honors Program (see [University Manual Chapter 8, Academic Programs, Sections 8.60.10 – 8.65.13](#)) and, ~~in collaboration with the Director of the Honors Program~~, bring distinguished scholars to the campus for general lectures and/or other public programs. [#17-18-12](#)

In addition, to be consistent with the recommended changes in 4.33 of the By-Laws, 8.64.10 also needs revision.

Current

8.64.10 Program Direction and Development. The Director of the Honors Program in consultation with the Teaching, Advising, and Assessment Committee shall be responsible for overseeing the Honors Program.[#16-17-15, #17-18-23](#)

Change

8.64.10 Program Direction and Development. The Director of the Honors Program in ~~consultation~~ *collaboration* with the Teaching, Advising, and Assessment Committee shall be responsible for overseeing the Honors Program.[#16-17-15, #17-18-23](#)

Item III

Request that the Honors Program Curriculum and Advisory Committee, the governing body for the Honors Program and functioning now, replace the Teaching, Advising, and Assessment Committee (the Committee in current 8.64.11) for Honors Program course approvals. Courses approved by the Honors Program Curriculum and Advisory Committee would follow the procedures in 8.81.10.

8.81.10 Course Approval. All new courses must first be approved by a vote of the faculty of the originating department. A course which does not originate in a specific department or college must be approved by the governing committee(s) with responsibility for administering it. After departmental or committee approval, a permanent course must gain the approval of the college(s), where applicable, the Curriculum and Standards Committee and/or the Graduate Council, and the Faculty Senate. [#15-16-5, #17-18-23](#)

Information on Honors Program Curriculum and Advisory Committee:

The Honors Program Curriculum and Advisory Committee develops and directs the Honors Program in conjunction with the Director of the program. Approves courses offered in the Honors Program, establishes general standards for students' performance and productivity, reviews proposals submitted by participating departments and colleges, and evaluates the effectiveness of the Honors program and its components. Reviews and approves Honors Colloquium proposals.

Committee is comprised of the director of the Honors Program, one of the associate directors of the Honors Program, one of the organizers of the previous year's Honors Colloquium, three faculty who have taught in the Honors Program (with the goal of having at least two colleges represented), and one student participating in the Honors Program.

Current

8.64.11 The Committee shall approve all courses offered in the Honors Program. No faculty member shall be compelled to teach in the Honors Program or direct Honors projects.[#16-17-15](#)

Change

8.64.11 ~~The Committee~~ *Honors Program Curriculum and Advisory Committee* shall approve all courses offered in the Honors Program. No faculty member shall be compelled to teach in the Honors Program or direct Honors projects.[#16-17-15](#)

Item IV

Change to 8.64.12 to specify the identity of the committee being referenced.

8.64.12 The Committee shall conduct periodic evaluations of the Honors Program and its separate components.[#16-17-15](#)

8.64.12 ~~The Committee~~ *Teaching, Advisement and Assessment Committee* shall conduct periodic evaluations of the Honors Program and its separate components.[#16-17-15](#)