

Serial Number #19-20-14

TO: President David Dooley  
FROM: Bahram Nassersharif, Chairperson of the Faculty Senate

1. The attached BILL titled, Constitution, By-Laws, and University Manual Committee Report 2019-20-1: Revisions to University Manual Sections 3.83.10 and 3.99.10, is forwarded for your consideration.
2. This BILL was adopted by vote of the Faculty Senate on November 21, 2019.
3. After considering this bill, will you please indicate your approval or disapproval. Return the original, completing the appropriate endorsement below.
4. In accordance with Section 10, paragraph 4 of the Senate's By-Laws, this bill will become effective December 12, 2019, three weeks after Senate approval, unless: (1) specific dates for implementation are written into the bill; (2) you return it disapproved; or (3) the University Faculty petitions for a referendum.



Bahram Nassersharif  
Chairperson of the Faculty Senate

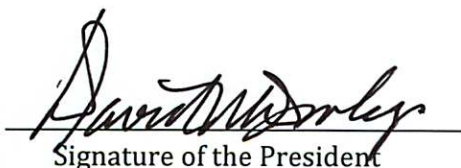
November 22, 2019

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ENDORSEMENT

TO: Chairperson of the Faculty Senate

FROM: President of the University

- a. Approved ☒.
- b. Approved subject to Notice of the Council on Postsecondary Education \_\_\_\_.
- c. Disapproved \_\_\_\_.



Signature of the President

12-3-19  
(date)

Constitution, By-Laws and University Manual Committee  
Report 2019-20-1  
Approved by Curriculum and Standards Committee, Nov. 7, 2019

**Current Manual Language:**

**3.83.10 The Center for Human Services** is a college-based evaluation and research center housed in the College of Human Science and Services. It is supported by grants and contracts and is comprised of faculty members from all departments in the College. Through research, evaluation, education, and program development, the Center shall promote activities that provide sound information for use by practitioners and policy makers in public service areas including public schools and other educational institutions. The Center shall be administered by a director who shall report to the Dean of the College of Human Science and Services.

**Proposed Changes:**

3.83.10 The Center for Human Services is a college-based evaluation and research center housed in the Alan Shawn Feinstein College of Education and Professional Studies Human Science and Services. It is supported by grants and contracts and is comprised of faculty members from all departments in the College. Through research, evaluation, education, and program development, the Center shall promote activities that provide sound information for use by practitioners and policy makers in public service areas including public schools and other educational institutions. The Center shall be administered by a director who shall report to the Dean of the Alan Shawn Feinstein College of Education and Professional Studies Human Science and Services.

**Current Manual Language:**

**3.99.10 The Center for School Improvement and Educational Policy (CSIEP)** shall be dedicated to the continuous improvement of educational and community settings. The Center shall apply educational evaluation and research strategies to practical problems identified by the community and policy makers; work in partnership with schools, other universities and foundations, and federal, state and community agencies across the nation; as well as support and assist schools and communities in their efforts to provide equitable, highly effective, and developmentally appropriate education and community-based services to all children, youth, and families. Of particular concern to the center shall be those who are placed at risk by economic or social disadvantages. #09-10-16

**Proposed Changes:**

3.99.10 The Center for Education Research and Reform School Improvement and Educational Policy (CSIEP) shall be dedicated to the continuous improvement of educational and community settings. The Center shall apply educational evaluation and research strategies to practical problems identified by the community and policy makers; work in partnership with schools, other universities and foundations, and federal, state and community agencies across the nation; as well as support and assist schools and communities in their efforts to provide equitable, highly effective, and developmentally appropriate education and community-based services to all children, youth, and families. Of particular concern to the center shall be those who are placed at risk by economic or social disadvantages.

ORGANIZATIONAL UNIT CHANGE FORM

**A Proposal for: Updating University Manual language for The Center for Human Services**

**Date: September 2019**

**A. GENERAL INFORMATION**

**1. Name of institution**

University of Rhode Island

**2. Name of administrative unit**

Department: Office of Strategic Initiatives

College: Alan Shawn Feinstein College of Education and Professional Studies

**3. Title of proposed organizational unit**

Unit title: The Center for Human Services

**4. Intended date of change**

Initiation date September 2019

**5. Intended location of organizational unit**

Kingston Campus of URI

**6. Description of institutional review and approval process**

Approval Date

Department

NA

College

10.02.2019

CAC/Graduate Council

Faculty Senate

President of the University

**7. Summary description of the proposed organizational change**

Replace the name of the college from "Human Science and Services" to "Education and Professional Studies" in the University Manual to reflect the current college structure at URI.

**8. Signature of the President**

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David M. Dooley

**9. Person to contact during the review**

Anne Seitsinger, Associate Dean, Alan Shawn Feinstein College of Education and Professional Studies

**B. RATIONALE: There should be a demonstrable purpose and documented need for the proposed organizational change.**

**1. Explain why the organizational change is being proposed.**

In 2016, the University reorganized its colleges, closing the College of Human Science and Services. It established the new Alan Shawn Feinstein College of Education and Professional Studies (ASF CEPS). The staff and functions of the Center for Human Services moved to the new ASF CEPS. The language in the University Manual should reflect this change.

**C. INSTITUTIONAL ROLE: The organizational change should be clearly related to the published role and mission of the institution and be compatible with the organizational structure of the institution**

**1. Explain how the organizational change is consistent with published role and mission of institution and how it is related to institutional planning.**

The functions of The Center for Human Services will continue as described in the University Manual. The only change proposed is the name of the college in which the Center is housed. See track changes below.

**D. 3.83.10 The Center for Human Services is a college-based evaluation and research center housed in the Alan Shawn Feinstein College of Education and Professional Studies Human Science and Services. It is supported by grants and contracts and is comprised of faculty members from all departments in the College. Through research, evaluation, education, and program development, the Center shall promote activities that provide sound information for use by practitioners and policy makers in public service areas including public schools and other educational institutions. The Center shall be administered by a director who shall report to the Dean of the Alan Shawn Feinstein College of Education and Professional Studies Human Science and Services.**

**E.**

**1. Explain how the organizational change impacts other units and programs within the institution. Have you communicated with the other units and programs and have any concerns been raised relative to the organizational change? Describe the concerns.**

This proposal is only requesting to update University Manual language to reflect the current college's name.

**F. INTERINSTITUTIONAL CONSIDERATIONS: The organizational change should be consistent with all policies of the Council on Postsecondary Education pertaining to the coordination and collaboration between public institutions of higher education.**

This proposal is only requesting to update University Manual language to reflect the current college's name.

1. Estimate the projected impact of the organizational change on the other public higher education institutions in Rhode Island (e.g., loss of students or revenues), provide a specific rationale of the assumptions made in the projections, and indicate the manner in which the other public institutions were consulted in developing the projections. Have you communicated with other institutions about the organizational change and have any concerns been raised related to role, scope, and mission or duplication?
2. List and describe any cooperative arrangements with other institutions relative to the organizational unit. (Signed copies of any agreements pertaining to the use of faculty, library, equipment, and facilities should be attached.)
3. If external affiliations are required, identify providing agencies (indicate the status of any arrangements made and append letters of agreement, if appropriate.)

**G. FACILITIES AND CAPITAL EQUIPMENT:** Facilities and capital equipment should be sufficient in quantity, quality and timeliness to support the organizational change.

This proposal is only requesting to update University Manual language to reflect the current college's name.

1. Describe the facilities and capital equipment (e.g., classrooms, office space, laboratories, and telecommunications equipment) and assess the adequacy of these resources relative to the purpose of the unit and to the requirements of the Americans with Disabilities Act and state disability statutes.
2. If new or renovated facilities are necessary, explain in detail (e.g., requirements, costs, sources of revenue, and expected date of completion). Include this information on the Rhode Island Office of Postsecondary Commissioner [budget form](https://www.riopc.edu/page/academic_program/) ([https://www.riopc.edu/page/academic\\_program/](https://www.riopc.edu/page/academic_program/)) or renovated facilities are necessary, explain in detail (e.g., requirements, costs, sources of revenue, and expected date of completion). [Note: the Council on Postsecondary Education Finance/Facilities Committee will approve lease, purchase or other agreements and ensure that the facility meets all building, fire and health codes and ADA requirements.]

**H. FINANCIAL CONSIDERATIONS:** Institutional resources should be sufficient to support the organizational change and must cover the estimated cost of the change.

This proposal is only requesting to update University Manual language to reflect the current college's name.

1. Identify the anticipated expenditures related to the organizational change; include the costs of personnel, operations, equipment, facilities and other resources. Indicate by source anticipated revenues to support the proposed change.

**NOTE:** Excel budget forms (Rhode Island Office of Postsecondary Commissioner [https://www.riopc.edu/page/academic\\_program/](https://www.riopc.edu/page/academic_program/) ) are self-calculating.

**2.** Describe how current institutional resources will be deployed or extra institutional resources will be obtained to support the organizational change (e.g., describe unit elimination, staff reallocations and/or external sources of monies).

ORGANIZATIONAL UNIT CHANGE FORM

**A Proposal for: Name change of The Center for School Improvement and Educational Policy**

**Date: September 2019**

**A. GENERAL INFORMATION**

**1. Name of institution**

University of Rhode Island

**2. Name of administrative unit**

Department

College: Alan Shawn Feinstein College of Education and Professional Studies

**3. Title of proposed organizational unit**

Unit title: The Center for Education Research and Reform

**4. Intended date of change**

Initiation date: September 2019

**5. Intended location of organizational unit**

Chafee Hall, Kingston Campus and Feinstein Providence Campus

**6. Description of institutional review and approval process**

Department

College

CAC/Graduate Council

Faculty Senate

President of the University

Approval Date

NA

10.02.2019

**7. Summary description of the proposed organizational change**

Change the name of this research center to reflect broader scope of research reform across educational, community, and policy spaces.

**8. Signature of the President**

\_\_\_\_\_  
David M. Dooley

**9. Person to contact during the review**



Anne Seitsinger, Associate Dean, Alan Shawn Feinstein College of Education and Professional Studies and Director of The Center for School Improvement and Educational Policy

**B. RATIONALE: There should be a demonstrable purpose and documented need for the proposed organizational change.**

**1. Explain why the organizational change is being proposed.**

The name of this center is out-of-date with current terminology and focus for educational research and policy. The center was originally established in 1997 as the National Center on Public Education and Social Policy. It was renamed in 2008 as the Center for School Improvement and Educational Policy. Now, 11 years later, it is time to rename it again to reflect the evolving changes in educational policy that go beyond school improvement efforts. The new name includes space for broader expanse of community members to participate (e.g., corporations, legislators, policy makers, non-profit associations, parent organizations, etc.)

**C. INSTITUTIONAL ROLE: The organizational change should be clearly related to the published role and mission of the institution and be compatible with the organizational structure of the institution.**

The only change proposed is the name of the Center. The proposed University Manual language would be as follows:

3.99.10 The Center for ~~Education Research and Reform~~~~School Improvement and Educational Policy (CSIEP)~~ shall be dedicated to the continuous improvement of educational and community settings. The Center shall apply educational evaluation and research strategies to practical problems identified by the community and policy makers; work in partnership with schools, other universities and foundations, and federal, state and community agencies across the nation; as well as support and assist schools and communities in their efforts to provide equitable, highly effective, and developmentally appropriate education and community-based services to all children, youth, and families. Of particular concern to the center shall be those who are placed at risk by economic or social disadvantages.

- 1. Explain how the organizational change is consistent with published role and mission of institution and how it is related to institutional planning.**
- 2. Explain how the organizational change impacts other units and programs within the institution. Have you communicated with the other units and programs and have any concerns been raised relative to the organizational change? Describe the concerns.**

**D. INTERINSTITUTIONAL CONSIDERATIONS: The organizational change should be consistent with all policies of the Council on Postsecondary Education pertaining to the coordination and collaboration between public institutions of higher education.**

The only change proposed is the name of the Center.



1. Estimate the projected impact of the organizational change on the other public higher education institutions in Rhode Island (e.g., loss of students or revenues), provide a specific rationale of the assumptions made in the projections, and indicate the manner in which the other public institutions were consulted in developing the projections. Have you communicated with other institutions about the organizational change and have any concerns been raised related to role, scope, and mission or duplication?
2. List and describe any cooperative arrangements with other institutions relative to the organizational unit. (Signed copies of any agreements pertaining to the use of faculty, library, equipment, and facilities should be attached.)
3. If external affiliations are required, identify providing agencies (indicate the status of any arrangements made and append letters of agreement, if appropriate.)

**E. FACILITIES AND CAPITAL EQUIPMENT:** Facilities and capital equipment should be sufficient in quantity, quality and timeliness to support the organizational change.

The only change proposed is the name of the Center.

1. Describe the facilities and capital equipment (e.g., classrooms, office space, laboratories, and telecommunications equipment) and assess the adequacy of these resources relative to the purpose of the unit and to the requirements of the Americans with Disabilities Act and state disability statutes.
2. If new or renovated facilities are necessary, explain in detail (e.g., requirements, costs, sources of revenue, and expected date of completion). Include this information on the Rhode Island Office of Postsecondary Commissioner [budget form](https://www.riopc.edu/page/academic_program/) ([https://www.riopc.edu/page/academic\\_program/](https://www.riopc.edu/page/academic_program/)) or renovated facilities are necessary, explain in detail (e.g., requirements, costs, sources of revenue, and expected date of completion). [Note: the Council on Postsecondary Education Finance/Facilities Committee will approve lease, purchase or other agreements and ensure that the facility meets all building, fire and health codes and ADA requirements.]

**F. FINANCIAL CONSIDERATIONS:** Institutional resources should be sufficient to support the organizational change and must cover the estimated cost of the change.

The only change proposed is the name of the Center.

1. Identify the anticipated expenditures related to the organizational change; include the costs of personnel, operations, equipment, facilities and other resources. Indicate by source anticipated revenues to support the proposed change.

**NOTE:** Excel budget forms (Rhode Island Office of Postsecondary Commissioner [https://www.riopc.edu/page/academic\\_program/](https://www.riopc.edu/page/academic_program/)) are self-calculating.

2. Describe how current institutional resources will be deployed or extra institutional resources will be obtained to support the organizational change (e.g., describe unit elimination, staff reallocations and/or external sources of monies).