

December 1, 2011

## **FACULTY SENATE GUIDELINES FOR CHAIR AND VICE CHAIR WORKLOAD RELEASE & SUPPORT**

The following guidelines summarize the financial support and workload release from the Office of the Provost in recognition and appreciation of the service provided by the Chair and Vice Chair of the Faculty Senate. These guidelines recognize the time and effort that the Chair and Vice Chair allocate to the critical responsibilities of the Faculty Senate and the importance of shared governance.

### **Faculty Senate Chair:**

- The Department receives funds at the per course rate to support 50% academic-year release from the current academic year teaching course load of the faculty member to serve as the Chair of the Faculty Senate; details with regard to the course release and possible replacements are to be worked out at the department level.
- The faculty member to serve as Chair of the Faculty Senate will receive \$5,000 for the academic year to support their continuing research/scholarly or critical service activities during his/her term of office; this funding is not intended as compensation for the faculty member.
- If the Faculty Senate Chair also is a Department Chair, \$5,000 will be provided to hire personnel or make other investments to assist in the leadership and management of the Department.

### **Faculty Senate Vice Chair:**

- The Department receives funds at the per course rate to support 25% academic-year release from the current academic year teaching course load of the faculty member to serve as Vice Chair of the Faculty Senate; details with regard to the course release and possible replacements are to be worked out at the department level.
- The faculty member to serve as Vice Chair of the Faculty Senate will receive \$2,500 to support their continuing research/scholarly or critical service activities during his/her term of office; this funding is not intended as compensation for the faculty member.