

## 2016 Report of the Joint Classroom Steering Committee (JCSC)

Submitted by W. Michael Sullivan on behalf of Committee

*Formed in 2007.... The JCSC duties are defined at:*

**5.85.10 The Joint Classroom Steering Committee (JCSC)** shall serve as a steering group to the functional areas that manage and have responsibility for classroom upkeep and planning (MTS, Enrollment Services, and Business Services). The committee shall be responsible for the development of plans for *all aspects of classroom planning and management*, including, but not limited to, the development and management of a single classroom data-base, the establishment and updating of design standards, scheduling and planning, assessment of needs for classroom refurbishments and setting priorities, maintenance and ongoing management of classrooms and the coordination of resources for classroom upkeep and improvement. This committee shall also monitor progress and the execution of these plans. This committee shall be comprised of representatives from enrollment services, instructional technology, space planning, business services, property, facilities, the university architect, the president, the provost, and at least three representative of the faculty, one of whom shall be an *academic department chair*, appointed by the Faculty Senate. The chairperson shall be selected by the committee and confirmed by the Faculty Senate and the President.

**Summary/Functional Duties:** Guide and prioritize the investments provided by University Administration in classroom Instructional Technology and Furniture. Current investment level: ~ \$300,000 in each category and level funded for last several years.

## Current Membership:

<b>ADMINISTRATION and STAFF</b>			
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<b>FACULTY</b>			
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<b>JCSC FY 2015 Technology Expenditures</b>					
<b>Washburn</b>	<b>208</b>	<b>Equipment and Installation</b>	<b>\$ 27,672</b>	<b>\$ 1,364</b>	<b>\$ 29,036</b>
<b>NOMAD</b>		<b>Equipment and Installation</b>	<b>\$ 98,264</b>	<b>\$ 59,075</b>	<b>\$ 157,339</b>
<b>Swan</b>		<b>IT Equipment Installation</b>	<b>\$ 90,595</b>		
		<b>Potiums</b>	<b>\$ 15,677</b>		
		<b>Screens</b>	<b>\$ 8,818</b>		<b>\$ 115,090</b>
					<b>\$ 301,465</b>

## JCSC FY 2015 Furniture Expenditures

Fogarty	28		Bliss	211	
	120		Davis	9	
Morrill	213			107	
	215			109	
White	206				
	202	Instructors podium setup only			
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			New furniture & Installation		\$163,378
		Old Furniture removal/disposal			\$9,505

JCSC Status April 21, 2016

JCSC approved/ requested a total of **\$265,342** for purchasing equipment and completing installation prior to June 25, 2016. **The intention is** buying & receiving the equipment prior to June 25, 2016 and installation will occur in the new fiscal year beginning in July 2017

\$300,000 total for FY16 and all other recent years. Therefore, \$86,695 was used to complete the installation during the summer of FY16 for the classroom equipment purchased in FY15.

Thus, only \$213,305 remained for equipment and installation in the FY16 JCSC budget

Other sources of funds for the remaining \$43,037 to cover the \$265,342 expense recommended.

Dean Libutti indicated in memo of April 20, 2016 Provost senior staff met and was agreed 'end of year' funds would be committed to this need.

<b>FY15 &amp; 16</b>			
<b>Pastore 124 Classroom Finish Upgrade Project</b>			
	FY15	Architectural Services	<b>\$ 15,710</b>
	FY 16	Architectural Services	<b>\$ 5,220</b>
	FY 16	Construction	<b>\$ 200,000</b>
<b>General Assignment Lock Upgrades</b>			<b>\$ 175,000</b>
<b>White Hall Auditorium Upgrade</b>			
	FY 16	Architectural Services	<b>\$ 43,887</b>
		Schematic Design	<b>\$ 26,625</b>
		Future Architectural Services	<b>\$ 17,262</b>
		Total to Date	<b>\$ 87,774</b>
		Construction Documents	<b>\$ 80,875</b>

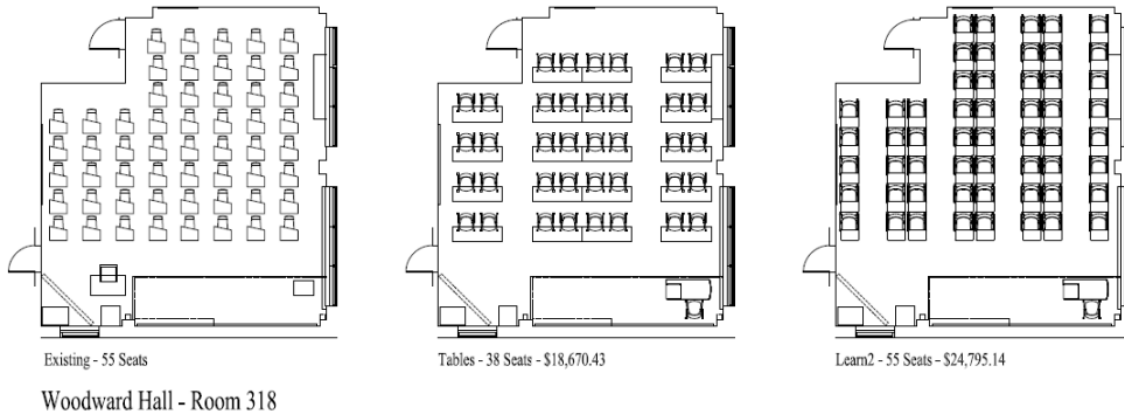
### **Major Project Impacts**

The impact of new buildings, new active learning classrooms and other non-committee actions create a need for the JCSC to react. Staff actively inform the Committee and assist in these reactions. The successful College of Engineering building bond is the most recent logistical challenge. Equipment (IT and seating) will be used in ‘temporary’ COE facilities and then be available for other uses.

### **Furniture Selection Process**

The JCSC committee endeavors to have input from room users (Faculty and student). New equipment is selected to maintain or enhance seat numbers, comfort and accommodation to needs (IT links, power supply, cup holders etc). The figure below is representative of the layout and population assessment undertaken. The style and spacing questions were presented by

planning and design staff. An example is below



### JCSC Furniture Project Status Update

FY 16 & 17	Seating upgrades		
<b>Bliss</b>	<b>206</b>	<b>40</b>	<b>\$ 18,420</b>
	<b>304</b>	<b>32</b>	<b>\$ 15,020</b>
<b>East Auditorium</b>		<b>152</b>	<b>\$ 40,200</b>
<b>Woodward</b>	<b>216</b>	<b>55</b>	<b>\$ 24,795</b>
	<b>318</b>	<b>55</b>	<b>\$ 24,795</b>
	<b>341</b>	<b>24</b>	<b>\$ 11,620</b>
<b>TOTAL</b>			<b>\$ 134,850</b>

### Classroom Technology

With the release of the BerryDunn IT Assessment Report ([web.uri.edu/itreview](http://web.uri.edu/itreview)), the IT Strategic Governance Committee and IT Review Steering Committee reports and ongoing evaluation processes we are ‘maintaining’ but not gaining. The vision of 24/7/365 class rooms is challenged by hardware, software, staffing and training needs. The JCSC Committee members have been participating in these evaluation and planning efforts with the hope that they will lead to compatible guidance similar to Rickes report.

A final FY 2016 meeting will be held later this month or early May to close issues for the year and to allocate any residual funds or reprioritize based on new information.